

SHYAM THILAK

ACCOUNTANT , STOREKEEPER

Results-driven Accounting Executive with a proven record of optimizing financial performance. Expertise in strategic financial initiatives and team leadership. Seeking a challenging executive role to leverage analytical skills and drive organizational success. highly organized storekeeper with 2 years of experience managing inventory effectively and ensuring smooth operation

Work Experience

Accounting Executive

muscat bakers & restaurants

- india,chennai

june2017-dec2019

- Analyzed balance sheet accounts, and posted monthly journal entries with GAAP
- Worked closely with program management on budgets , programs ,and financial reporting
- Identified legal tax savings and recommended ways to improve profits
- Process income and expense statements

Storekeeper

aijaz interior llc

- uae, ajman,

feb2020 - nov2020

- Receive, unload, and process incoming stock and materials.
- Keep records of items shipped , received, or transferred to another location
- Stocked storerooms and adjusted minimum and maximum par levels in automated inventory system
- received , merchandised and arranged all shop items for visual display.

Accountant

Kallada tours& travels

-india , kerala

feb2021-oct2023

- Prepare financial statements and reports , including income statements , balance sheets , and statements of cash flow
- monitor and review accounting and related system reports for accuracy and completeness
- reconcile and maintain balance sheet accounts

General assistant (bond store)

emirates flight catering

-uae ,dubai airport

fjan2024-jun2024

- conducting quality checks on in-flight meals and monitoring the loading and unloading of food cart
- supported daily operations, ensuring smooth work flow and increasing overall productivity
- organize and manage the store area ,ensuring that items are stored in a safe , efficient , and accessible manner

Contact

uae ,dubai ,al qusais
+971561484780
syampt987@gmail.com

Skills

Technical Skills

- Financial Analysis
- Budgeting and Forecasting
- Risk Management
- Data Analytics
- inventory management
- stock audits
- receiving and inspecting goods
- reporting
- safety compliance
- waste management
- bank reconciliation
- account payable and receivable
- auditing
- taxation

Tools/Software

- tally ERP 9
- MS office
- POS system
- quickbook

Languages

- English
- Malayalam
- hindi
- tamil

Educational Background

Higer secondary school

vpmsndphss school kazhimbram

Sep 2011 - Oct 2013

- commerce maths

Bachelor of commerce

calicut univercity

Sep 2014 - Oct 2016

- Specialization in Financial Management.

Diploma in professional accountancy

IRS computers

sep 2016- march 2017

- Relevant coursework in Advanced Financial Reporting and Auditing.

Additional Information

- passport number :W5987630
- visa status : visit visa
- expiry date :11/09/2024