



Burhan U Din

Sales Executive at Al Mutaqian General Trading LLC

Ready for Imidiate joining
Visa Status: Cancel Visa

Strengths & Skills

- ✓ candela software
- ✓ Electrician
- ✓ MS Excel
- ✓ Hard worker
- ✓ Problem Solving
- ✓ Convincing power
- ✓ dynamix software
- ✓ Communication Skills
- ✓ Active Person
- ✓ Satisfying customer
- ✓ MS Office
- ✓ Computer operator
- ✓ Auditing

Academics

Graduation / University of the Punjab	2021
Technician / Punjab board of technical education Lahore	2019
Fsc / Board of Intermediate and secondary education Lahore	2017
Matric / The Educators FM campus	2015

Experience 6 years

Al Mutaqian general trading llc Sales Executive	6 months	Jun 2023 - Dec 2023
Ideas by Gul Ahmed Head of department	1.6 years	Oct 2021 - May 2023
Cupshup rooftop cafe Accountant / Accounts Assistant	1.1 years	Sep 2020 - Oct 2021
Pakistan Army Technician	3 years	Aug 2017 - Aug 2020

Work History

Al Mutaqian general trading llc	Jun 2023 - Dec 2023 (6 months)
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Sales Executive

Dubai, United Arab Emirates

Started my career as a sales executive here.
Also managing stock room.
Managing display as per customer response.

Ideas by Gul Ahmed	Oct 2021 - May 2023 (1.6 years)
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Head of department

Lahore, Pakistan

- Started work as Sales Executive here.
- Promoted to HOD After 6 months of my performance.
- Head Of Department of Ladies Fabric (LF), Ladies Apparel (LA), And Home Textile (HT) As well.
- Manage display as per customer flow.
- Improving Sales.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Managing store inventory.
- Managing Department staff as well.
- Working on dynamix software.

Contact Info

+971523765010
bunnybugz31@gmail.com

+971547260785
Antalia hotel naif road near naif police station dera dubai, United Arab Emirates
Dubai, United Arab Emirates

Industries

- Textiles/Garments
- Services
- Apparel/Clothing
- Retail
- Telecommunication/ISP
- Sales&Marketing
- Auditing
- Hotel Management / Restaurants

Languages

- Punjabi - Native
- Urdu - Native
- English - Medium

Hobbies

- Driving
- Hiking
- Managing Display.

Cupshup rooftop cafe

Sep 2020 - Oct 2021 (1.1 years)

Accountant / Accounts Assistant

Lahore, Pakistan

- Started work as a cashier here.
- Promoted to the post of assistant accountant with in 1 month.
- Worked on Daily & Monthly cash balance & credit reports.
- Worked on Profit & loss sheet as per cost price.
- Manage Vendor's & Staff Salary Payments.
- Manage Daily Expense to the Minimum ratio.
- Manage Store inventory as well.

Pakistan Army

Aug 2017 - Aug 2020 (3 years)

Technician

Lahore, Pakistan

- Worked as CCTV operator at Lahore cantt for 3 Months.
- Worked as electrician for 2 Years.
- Worked as wireless Operator For 6 Months.
- Set up and performed test activities.
- Organized work to meet demanding production goals.