



# AL JUNAID

## CASHIER & RECEPTIONIST

### PROFESSIONAL SUMMARY

A highly motivated and reliable individual seeking a cashier where I can utilize my strong customer service skills, attention to detail, and experience in handling transactions to ensure an efficient and positive shopping experience for customers.

### PROFESSIONAL EXPERIENCE

#### CASHIER

TACCO BELL

2023-2024

TRIVADRUMLULU MALL

- Customer service
- Greet customers in the restaurant or drive-thru
- Take and ring up orders
- Handle payments
- Thank customers
- Address and resolve customer inquiries and concerns
- Work well with delivery partners

#### RECEPTIONIST

Kovalam Hotel

2022-2023

Trivandrum

- **Visitor Management** : Greet and welcome visitors, determining the purpose of their visit and directing them accordingly.
- **Communication Handling** : Answer, screen, and forward incoming phone calls, taking messages when necessary.
- **Security and Safety** : Monitor and control access to the office, ensuring compliance with safety procedures

### EDUCATION

Diploma In Computer Science Engineering

Higher Secondary Education

High School Education

+971-559882127

aljunaidtrvj@gmail.com

Abu Dhabi ,Samhah

### PERSONAL DETAILS

D.O.B : 02/08/1996

Nationality : India

Gender : Male

Passport No : S5156011

Expiry Date : 23/09/2028

Visa Status : Visit Visa

Expiry Date : 14/07/2025

### OTHER

- Diploma in MS OFFICE
- Diploma in DTP
- Diploma in Software Engineer

### LANGUAGES

- Malayalam
- English
- Hindi