**QUILBAN, CHARLES GRETON GALINDEZ**

Nasser Khamis Building 217, Al Hudaiba

Contact No: +971 52 776 3031

E-mail Address: charlesquilban@gmail.com

***CAREER OBJECTIVE***

To be involved in work where I can utilize my skills and be creatively involved with a system that effectively contributes to the growth of the organization.

***COMPETENCIES/SKILLS***

* Intermediate Skills in Microsoft Office (MS Word, MS Excel, MS Publisher, and MS Powerpoint)
* Good communication skills
* Can Work under pressure
* Fast learner
* Laboratory techniques
* Laboratory Equipment’s Literate
* Mushroom Cultivation

***LANGUAGES***

* ***English***
* ***Filipino***

***EDUCATION***

**Degree**  **Bachelor of Science in Biology**

Saint Mary’s University

*Bayombong, Nueva Vizcaya*

*June 2015 - August 2019*

**Secondary** Saint Teresita’s Academy

*June 2009 – April 2013*

*3rd Honor General Curriculum*

***WORK EXPERIENCE/ON THE JOB TRAINING***

***Work Experience:***

***Laboratory Assisstant***

***Petscure Veterinary Clinic and Grooming Services***

***Jaen Nueva Ecija, Philippines***

***January 4, 2021 – April 20, 2023***

Responsibilities:

* Assist in Laboratory
* Responsible in cleaning laboratory equipments after used.
* Responsible in handling animals for check up.
* Assist with customers inquiry.
* Assist inventory stocks.

***Environmental Resource Management***

***Department of Environment and Natural Resources (DENR)***

***Aritao Nueva Vizcaya, Philippines***

***November 2016 - March 2018***

Responsibilities:

* Organize and filing DENR legal documents.
* Research and Planning
* Organizing and conducting seminars regarding deforestation and disaster

***On The Job Training:***

***CLSU Center for Tropical Mushroom Research and Development/ Microbiology Center***

***Central Luzon State University***

***Munoz City Nueva Ecija, Philippines***

***June 2018 – July 2018***

Responsibilities:

* Organizing and filling student’s research paper.
* Mushroom cultivation
* Microbiological Culture
* RT-PCR and PCR testing
* Disinfecting laboratory

***SEMINARS/WORKSHOPS/TRAINING ATTENDED***

* ***Basic Laboratory Techniques***
* ***Mushroom Cultivation***
* ***Proper Handling of Animals in Laboratory***
* ***Medical Mission***
* ***The South Intensive Program (Interdisciplinary students exchange program on sustainable agriculture, climate change and entrepreneurship)***

***PERSONAL DATA***

|  |  |
| --- | --- |
| **Date of Birth:** | September 13, 1997 |
| **Place of Birth:** | Bayombong Nueva Vizcaya, Philippines |
| **Age:** | 25 |
| **Height:** | 5'6 |
| **Citizenship:** | Filipino |
| **Sex:** | Male |
| **Status:** | Single |
| **Father's Name:** | Greton Quilban |
| **Mother's Name:** | Nieva Quilban |
| **Visa Status :** | Visit Visa Expiry 22/6/2023 |

**CHARACTER REFERENCES:**

* Rhyan Tanguilig

The Cycle House Dubai

Owner

+971 50 917 9197

* Hyacinth Velasco

Nasser Khamis Building 217, Al hudaiba

+971569388576

* Leizette Quezon

Aritao Nueva Vizcaya Philippines

+639998397890



I hereby certify that the above information is true and correct to the best of many knowledge and belief

Charles Greton Galindez Quilban