



# CHATHURANGA KUMARASINGHE

Operations, Office Management  
and F&B Expertise

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Dynamic professional with a passion for driving success. I excel in Food & Beverage, Operations and Office Management, bringing a proven track record of optimizing operations and achieving excellence. Ready to contribute creativity, adaptability, and results to a dynamic team.

## WORK EXPERIENCE

### Management Trainee - F&B Department

Mount Blue Hotel

12/2022 - 12/2023

Kandy, Sri Lanka

### Operations Executive

WishQue (pvt) Ltd

11/2021 - 08/2022

Colombo, Sri Lanka

### Operations Coordinator

WishQue (pvt) Ltd

04/2021 - 11/2021

Colombo, Sri Lanka

### Restaurant Cashier - F&B Department

Mount Blue Hotel

01/2019 - 03/2021

Kandy, Sri Lanka

### Office Assistant - Admin Department

International Institute Of Health Sciences

01/2015 - 11/2018

Welisara, Sri Lanka

## EDUCATION

### Human Resource Management Foundation Course (FCHRM)

Chartered Institute of Personnel Management

Colombo, Sri Lanka

### Hotel Management Diploma Course

Swiss Lanka Hotel School

Colombo, Sri Lanka

### Web Development Diploma Course

LAVTC

Ratmalana, Sri Lanka

### Computer Applications Course

Kalutara Zonal Computer Resource Center

Kalutara, Sri Lanka

## SKILLS

Team work

Communication

Interpersonal

F&B

Customer Service

Human Resource

Administration

Microsoft Office

Coordination

## CERTIFICATES

G.C.E O/L Examination (2010)

Ordinary Level

G.C.E A/L Examination (2013)

Advanced Level

## PERSONAL DETAILS

• Date of Birth - 14th June 1994

## LANGUAGES

English



Sinhala



Hindi



## INTERESTS

Tech

Computers

Internet

F&B