



# Nasreen Ahamed Shaikh

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Al quoz near madina mall

## OBJECTIVE

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To secure a reasonable position in a international organization where i can groom myself and contribute to effective and efficient achievement of organizational goals and objectives

## EXPERIENCE

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2020 - 2021

- **Housekeeping Attendant (F&B Lounge)**  
Emirates flight catering
  - Greeting guests and responding to their concerns or questions.
  - Sweeping, vacuuming, and mopping floors regularly.
  - Dusting and polishing furniture and other items in the room.
  - Maintaining a clean, stocked, and organized housekeeping cart.

2022 - 2023

- **Team member**  
Emirates flight catering
  - Motivate team members
  - Team Lead
  - Completing A Range Of Administrative Tasks
  - Contribute To A Good Work Environment
  - Delegate Tasks And Set Deadlines

20/8/2023 -  
03/08/2024

- **Commis II (production)**  
Emirates flight catering
  - Roles and responsibilities
  - Preparing and and baking of pastries including cakes,
  - Maintained a clean and organized workspace adhering to mise en place standards
  - Follow the recipes and we're necessary ask for assistance from my seniors
  - Keeping records of all the produced item for example cooking temperature chilling temperature each and every thing
  - Responsible for maintaining food logs
  - Followed health and safety guidelines to keep food storage safe , prevent spoilage

23/10/2024  
- Till date

- **Commis chef**  
Dubai park and resorts
  - As commis II i am responsible to Assisting kitchen staff in maintaining high cuisine standards and also responsible for assisting CDP and Sous Chef in cooking and then ensuring that all stations are clean.
  - My responsibility to clean and sanitize kitchen equipment and assist in basic food preparation and to receiving goods and store them in food storing area.

## EDUCATION

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2012

- Regina Mundi high school

2016

- **Tally Erp9**  
Focal point institute  
B+

SKILLS

Pastry preparing and baking,Pipping and glazing,Mise en place,Pastry ingredients knowledge,Cake decorating, tarts, cake garnishing



Basic knowledge of computer



Quick learner



Management skills



Communication skills



LANGUAGES

- English
- Hindi
- Konkani
- Marathi
- Urdu

PERSONAL DETAILS

- Date of Birth : 26 / 08 / 1995
- Nationality : INDIAN
- Religion : Islam
- Passport : P8541798
- Gender : Female
- Driving Licence : Indian Driving license
- Place : Dubai / United Arab Emirate
- Visa status : Sponsor visa