

MUMBYA ALPHA
alphabreachmb@gmail.com

February 23, 2024

The: Human Resource Manager

Dear Sir/ Madam,

RE; Motivation Letter

I hereby express my utmost interest in the counter service clerk position

I am a male, aged 30 and a Ugandan by Nationality.

I am a Certificate holder of ICT from Makerere University, Uganda. Attached is My Curriculum Vita. My carrier objective is to professionally advance in the field of ICT and other fields that could result into my competence into an international level of standards.

I am curious to exploit my potential at any job opportunity at my disposal through serving and meeting organizational goals.

As a graduate of Information Communication Technology (ICT) I believe and regard this as a golden opportunity to adequately expose my requisite skills and competences to manage professional work and associated ethics. I am optimistic and very hopeful that at the end of this application, I will be ready and confident to present my Job tasks and duties perfectly in whichever job opportunity guaranteed.

I am an open minded and flexible person who is willing to take this job opportunity. I have the ability to adapt quickly to new working environments, positive attitude towards work and I can execute my responsibilities with commitment.

I look forward to being selected to for this vacancy

Yours sincerely

MUMBYA ALPHA



PERSONAL BIO DATA

Name: MUMBYA ALPHA
Gender: Male
Date of Birth: 09/08/1993
Marital status: Single
Nationality: Ugandan
Passport No.: A00716034
Telephone Number: +256757 733 115/+256775 374 849
E-mail: alphabreachmb@gmail.com

PERSONAL PROFILE

I am an open minded and flexible person who is willing to take up any deserving job opportunity. I have the ability to adapt quickly to new working environments, positive attitude towards work and I can execute my responsibilities with commitment.

CAREER OBJECTIVE

I seek a Career in an Organization where Academic Qualification, experience and Personal Competence would contribute the goals, vision of the Organization and benefit my Career development as I progressively learn through team work interpersonal, relations and with people Professionally, responsibly and with integrity and excel at what I do for increased productivity.

EDUCATION BACKGROUND

Year: 2017
School: Makerere University
Award: Certificate In Computing

Year: 2015- 2016
School: Nkuutu Memorial Secondary School
Award: Uganda Advanced Certificate of Education

Year: 2010 – 2014
School: Nkuutu Memorial Secondary School
Award: Uganda Certificate of Education

COMPUTER SKILLS

- ❖ Ms. Word Skill
- ❖ Ms. Excel/ Spread sheet Skill
- ❖ Ms. Power point Skill
- ❖ Ms. Publisher Skill
- ❖ Ms. Database/ Access Skill
- ❖ Internet and Email Skill

PROFESSIONAL SKILLS

- ❖ Persuasive skills
- ❖ Analytical and conceptive skills
- ❖ Good interpersonal skills
- ❖ Creativity, innovativeness and pro activeness
- ❖ Excellent communication skills
- ❖ High confidentiality
- ❖ Ability to work under minimum Supervision.
- ❖ Always willing to learn.
- ❖ Time management.
- ❖ Ability to handle challenging tasks with commitment and result oriented abilities

WORKING EXPERIENCE

Year: 2019- 2023
Employer: Vallis Group Limited
Position: Data Clerk

Year: 2017- 2020
Employer: Jisoma Engineering Company
Position: Data Clerk

HOBBIES / INTERESTS

- ❖ Reading
- ❖ Learning new things
- ❖ Making new friends
- ❖ Reading novels
- ❖ Listening to Music
- ❖ Watching T.V shows
- ❖ Traveling and touring new places

LANGUAGES SPOKEN

ENGLISH : Fluent in spoken and written
LUGANDA : Excellent in spoken and written

REFEREES

1. MR. CHARLES SEGAMWANGE
COUNTRY SUPERVISOR, VALLIS GROUP LTD
+256788028338
2. MS. FRANCITUCK
REGIONAL SUPERVISOR, VALLIS GROUP LTD
+447929373729
3. MR. OSINDE ISAAC
DIRECTOR, JISOMA ENGINEERING COMPANY
+256704566674

DECLARATION

I, the undersigned declare that to the best of my knowledge and belief, this data correctly describes my qualification and me.

Mumbya alpha

A black and white portrait of a man with dark skin, wearing a white collared shirt and a dark tie. He is looking directly at the camera with a neutral expression. The background is light and slightly textured.Type / Type
P

Surname / Nom
MUMBYA
Given Names / Prénoms
ALPHA

Nationality / Nationalité
UGANDAN
Date of Birth / Date de naissance
09/08/1993
Date of Issue / Date de délivrance
12/05/2022
Date of Expiry / Date d'expiration
11/05/2032
CAN
957601

Country / Pays
UGA

Passport No. / Passeport No.
A00716034

Sex / Sexe
M

ID Number / No. d'identité
CM93007101HZQJ

Place of Birth / Lieu de naissance

IGANGA

Authority / Autorité
UGANDA GOVT KAMPALA
Holder's Signature / Signature du titulaire

Holder's Signature / Signature du titulaire

2

[Handwritten signature]

[illegible]

MAKERERE

P.O. Box 7062, Kampala, Uganda
E-mail: info@cit.mak.ac.ug
Website: <http://www.cit.ac.ug>



UNIVERSITY

Tel: 256 414 540 628
256 414 534 561/2-9
Fax: 256 414 549 620

CERTIFICATE IN COMPUTER APPLICATIONS (CCA)

Faculty of Computing & Information Technology

This is to Certify that

Mumbya Alpha

Successfully completed a 40 hour training Course from 30th May -1st Aug 2017
in Computer Applications, featuring:-

- Introduction to the Computer
- The Windows Environment
- Introduction to Word Processing
- Basics of Word Processing
- Introduction to Spread Sheets

- Introduction to Databases
- Basics of Databases
- Communication - Internet & E-mail
- Introduction to Presentations

Head, Dept of Computer Science
Faculty of Computing and IT

Dean,
Faculty of Computing and IT

A 1915118



NOV/DEC 2016 U.A.C.E.

EXAMINATION FOR THE UGANDA ADVANCED CERTIFICATE OF EDUCATION

MUMBYA ALPHA

U0211/099

NKUUTU MEMORIA SECONDARY SCHOOL

ENTRY CODE: 5

DATE OF BIRTH: 09/08/1993

GENERAL PAPER
HISTORY
ECONOMICS
GEOGRAPHY
SUBSIDIARY COMPUTER

SUBSIDIARY PASS
PRINCIPAL PASS
PRINCIPAL PASS
PRINCIPAL PASS
SUBSIDIARY PASS

Please see overleaf

Subject Grades	Paper Grades					
	1	2	3	4	5	6
2						
A	2		2			
A	2	2				
C	3	3	5			
2						

*** U.A.C.E. RESULT 5 ***

0 4025196



2014 U.C.E.

EXAMINATION FOR THE UGANDA CERTIFICATE OF EDUCATION

MUMBYA ALPHA

(AGE 21)

U0211/069 ENTRY CODE 2

NKUUTU MEMORIAL SECONDARY SCHOOL

P.O.BOX 369 IGANGA

1 ENGLISH
2 CHRISTIAN RELIG ED
2 HISTORY
2 GEOGRAPHY
4 MATHEMATICS
5 PHYSICS
5 CHEMISTRY
5 BIOLOGY
6 ART
8 COMPUTER STUDIES

4 (FOUR)
2 (TWO)
4 (FOUR)
5 (FIVE)
6 (SIX)
6 (SIX)
7 (SEVEN)
6 (SIX)
4 (FOUR)
5 (FIVE)

GRADE AGGREGATE 40

*** RESULT 2 ***

Please see overleaf



February 23, 2024

Sir/ Madam,

RECOMMENDATION OF MR. ALPHA MUMBYA

This letter serves as recommendation of the above mentioned person.

He has worked with us for a period of two (3) years since 2019 to 2023 and he worked with his utmost experiences that resulted into a positive impact in his position.

The positive approach towards work and commitment towards the ethics of different work groups brought sanity into the company and also a good result ever.

I can guarantee him to foster his experiences, skills and integrity to another employer that would help him polish his inabilities ever.

Any inquiry needed towards his work, integrity and skills I'm available and please don't hesitate to call me back

I thank you for your positivity

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'CS' or similar initials.

Charles Ssegamwenge
Country Supervisor
Vallis Uganda Limited