



Mary Cris L. Violanda

OBJECTIVE:

A hardworking individual with more than six years of experiences in retail industry is looking for a suitable position where she can employ her organizational and communication skills. Highly dependable and prompt!

WORK EXPERIENCES:

PHARMACY ASSISTANT

COMPANY: Watsons Personal Care Stores Phils. Inc.
Marilao Mall Branch, Marilao, Bulacan, Philippines

DATE: December 2021 – April 2022

- Greet customers and answer basic questions
- Advise customers on basic drug information and interactions
- Defer to pharmacist for more complex inquiries
- Input customer and prescription information into the computer system
- Help gather and bag prescriptions and deliver to customers
- Answer phones in a professional manner and tend to emails and fax messages
- Receiving and processing prescription orders, measuring and packaging medications, maintaining inventory and restocking when needed, and providing customer service
- Develop prescribed product, attain product from shelf, count specified quantity, place drug in apt container and label on items to be checked by pharmacist

OFFICER IN CHARGE

COMPANY: Sunglass Hut/Sunglass Haven Phils. Inc. 8062 Jasra Bldg., Estrella St., Paul Rd. San Antonio, Makati City

DATE: December 2017 – May 2018

- Responsible for the store operation -accomplishes daily report, checks inventory, and plans daily activities and schedules
- Sets sales target and quota, and prepares strategies to accomplish them
- Motivates the whole team to accomplish tasks
- Ensures smooth transactions and customers are given the best customer service



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Dubai, United Arab Emirates



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EDUCATION

Institutional Health Care Services
The Doctor's Clinic and Hospital School
Foundation Inc.
Koronadal City, South Cotabato
Year Graduated: 2008

Bachelor of Science in Nursing
San Pedro College
Davao City
Year: 2003-2005

PERSONAL INFORMATION:

Birthday:	September 3, 1986
Place of birth:	Balabagan, Lanao Del Sur
Civil Status:	Single
Height:	160 cm
Weight:	57 kg
Language Spoken:	Bisaya, Ilonggo, Tagalog, English

CHARACTER REFERENCES

Ms. Romelyn Bernadio
Office Manager
Liberty Aviation Group
+971503648784

Ms. Maryam Choudry
Admin Manager
The Healers Clinic
+971561666846

Mr. Jonathan Mar Tuliao
Sr. Operations Supervisor
Sunglass Haven Phils. Inc. Makati City
+639265952285

CASHIER

COMPANY: Carrefour Market

Ezdan Mall, Doha Qatar

DATE: February 2016- February 2017

- Has been awarded as the best cashier due to good customer and colleagues' feedbacks
- processes sales transaction and records purchase

SALES ASSOCIATE/CASHIER

COMPANY: Sunglass Hut/Sunglass Haven Phils. Inc.

DATE: December 2011 – December 2014

- Has been awarded as 'Early Bird' for three months (January, April and June 2012) for being prompt in arriving to the store daily
- Responsible for assisting customers with their purchase - gives them information about the products, introduces new products, and operates cash register once a sale is closed.
- Maintains attractive display of the merchandise

PHARMACY ASSISTANT

COMPANY: The Generic Pharmacy,
Koronadal City, South Cotabato

DATE: October 2008 – March 2009

- Supports the pharmacist in preparing and dispensing medications.
- Arranges medicines on shelves with their tags and prices
- Ensures the drugstore is always clean and the medicines are well-arranged
- Checks inventories and omits expired medicines

CASHIER

Jollibee Corporation

SM B Annex Paranaque City

DATE: November 2005 – April 2006

- Has been awarded Competency Award in Counter Station (March 2006)
- Processes payment transactions