



AL THAF SHAJI

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karama dubai

PERSONAL DETAILS

Date of Birth : 12/06/1999
Marital Status : Single
Nationality : Indian
Gender : Male
Passport No : V2734892
Permanent Add ress : Thanimoottil H,
Moonukallu, pathanamthitta kerala
india

COMPUTE R PROFICIENCY

- oOffice 365
- o Photoshop
- o HTML
- oMS Word, Excel

LICENSE DETAILS

- o KSA VA LID LIGHT TRANSPORT VEHICL E
No : 2528032036
Heavy license by india
No No:KL6220200005553

LANGUAGES

- o English
- o Arabic
- o Hindi
- o Malayalam

CAREER ABRIDGEMENT

To make a position for myself in the competitive corporate worldand contribute to achieving the goals on both professional and personal level.

EXPERIENCE

1. Junior Associate

- 6 Months at Reliance Trends as Junior Associate.
 - Checking customer accounts and documents, ensuring smooth transactions are done smoothly. Keeping customers updated on issues and delays related to their orders.

SALES CO-ORDINATOR

- 1 Year at Al Shallal Ice as A Sales Coordinator in Saudi Arabia
- Coordinating the sales team by managing schedules, filling important documents, and communicating relevant Information.

SALES SUPERVISOR

- Worked as a Sales Supervisor in Flavoro Food.
- Reporting to HR and Senior management.
- Evaluating performance and providing feedback.
- Identifying and applying career advancement opportunities.
- Helping to resolve employee issues and disputes.

SALES EXECUTIVE

- 7 Months as a Sales Executive at Impact Calicut
- Making customers through direct marketing
- Managing Employs
- Demonstrating and presenting products establishing new business

Diploma Education

- > SAP
- > TALLY
- > DIFA

ACADEMIC CREDENTIALS

B.COM FINANCE & TAXATION

>-MG University, India with 72%

PLUS TWO

>-Board of Higher Secondary Examination, Kerala, India with 82%

SSLC

-Board of Public Examination, Kerala, India with 99%

PERSONAL STRENGTHS

- Good interpersonal and communication skills
- Be quick to learn with strong attention to detail
- Very flexible and able to adapt quickly to a changing and fast-paced environment.
- Can work under pressure.
- Self-motivated

DECLARATION

I hereby declare that the above-mentioned information is true, and I bear the responsibility for the correctness of the above-mentioned particulars.

ALTHAF SHAJI