Mohammad Nabeel Yousuf
Sales Admin & Logistic

CONTACT

🏠 **Address**
**Khalifa Street Golden Tower
 Abu Dhabi, UAE**

📞 **Phone number**
📧 **+97150-6501693**

Email
nabeelyousuf06@gmail.com

SKILLS

- **Sales management**
- **Business development**
- **Commercial negotiating**
- **Key account management**
- **Leadership and team management**
- **Customer service**
- **Market analysis**

LANGUAGES

English , Arabic, Urdu

**Education:
Bachelor's in Business Administration BBA**
Holding Light Vehicle Driving License from Abu Dhabi, Since 4/2001

Personal Information
**DOB : 10/Apr/2001 Abu Dhabi
Nationality : Pakistani
Languages :   English,
          Hindi, Urdu
Marital Status: Unmarried**

PROFILE
Objective:

Dynamic Sales Administrator & Logistic with more than 4 years of experience in sales and team management. Strong business development, negotiation and key account management skills. Proven ability to achieve sales targets and significantly increase revenue. Results oriented, motivated and focused on customer satisfaction.

PROFESSIONAL EXPERIENCE UAE

Sales Associate / Customer Services

Al Mandoos Trading – Abu Dhabi, UAE / Abu Dhabi / May 2019 - Nov 2019

Greeting customers, responding to questions, improving engagement with merchandise, and providing outstanding customer service. Achieving established goals.Directing Operating cash registers, managing financial transactions, and balancing drawers. Increasing in-store sales. Superior product knowledge. Electronics , Tabet, Phone, Mobile accessories, perfume and clothes. Maintaining an orderly appearance throughout the sales floor. Introducing promotions and opportunities to customers.

Administrator Cum Receptionist

**Adam & Eve, Medical Center – Abu Dhabi, Dec 2019 - May 2020
Registration of patients. Answering incoming calls and all related inquiries. Handling cash and credit transactions.Reporting to accounts Department of cash and credit transaction billing.**

Sr.Logistic Coordinator

The Cloud Little Mees, Food Ecosystem Abu Dhabi / Abu Dhabi / Aug 2021 - Jun 2024

Raise the request for the riders using the allocated/available system to the 3PLs based. Ensure the correct address is updated in The Cloud dashboard. Ensure rider is assigned to every order on time.Ensure rider reaches the respective restaurant on time. Ensure food is delivered to the customer without delay. Coordinate with the restaurant if the rider is waiting. Monitor the orders until delivered. Ensure correct rider-related information is entered in the system.Raise the chargeback if any orders get canceled due to 3PL partner and log the complaint if observed any due to 3PL partner. Ensure to update the customer if any delay in delivery is anticipated.