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| --- | --- | --- | --- | --- | --- |
| * Efficient in Tally ERP, Microsoft Office
* Efficient in Adobe Photoshop, illustrator
* Accounting Knowledge
* Computer Skills
* Inventory Management
* Analytical Thinking & Time Management
* Smart working, Energetic & Enthusiastic
* Collaboration and Communication

**EDUCATION****Bachelor of Commerce (Computer Application)**MSM College KayamkulamKerala University, Kerala, IndiaSep 2019 – Mar 2022Marks/ Grade – 71%**PLUS TWO**Vani Vidyalaya, Mumbai || MSBSHSE, Maharashtra, IndiaJun 2014 – Mar 2015Marks/ Grade – 57%**HIGH SCHOOL**Vani Vidyalaya, Mumbai || MSBSHSE, Maharashtra, IndiaMar 2013Marks/ Grade – 69%**SKILLS**English, Hindi, Malayalam, Tamil Sharjah, United Arab EmiratesRemote learning language with solid fillCake with solid fill 03rd November 1997 shankarshantkumar@gmail.com (971) 52-8610187 |  |

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| Shankar Shantkumar |
| **Jr. Accountant II Inventory Controller**1 Year Experience (Outside GCC) |
| **PROFILE**  |

Detail-oriented and highly motivated accounting graduate with a solid foundation in financial principles, inventory management, and data entry. Possesses hands-on experience with basic accounting software (such as Tally, Excel) and a strong understanding of inventory control systems. Skilled in maintaining accurate financial records, reconciling accounts, and supporting day-to-day bookkeeping and stock management tasks. Known for strong analytical abilities, excellent organizational skills, and a commitment to accuracy and efficiencyMr. |
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|  | **CERTIFICATION****PROFESSIONAL EXPERIENCE****OBJECTIVE** * Certification in Web Design and Animation, Animation & Visual Effects Engineering, Digital Imaging.

**Jr. Accountant cum Inventory Controller**Wourecht Enterprises Pvt Ltd|| Kerala, India ||Jan 2024 – Jan 2025**Job Role:** * Processing Invoice & Payment to Vendors
* Managing and maintaining inventory levels to ensure stock availability while minimizing overstock and stockouts.
* Support Salary Calculations & maintaining Employee Financial records.
* Conducting regular stock counts and reconciled physical inventory with system records.
* Analysing inventory discrepancies and implementing corrective actions to improve accuracy.
* Support Senior Accountant in preparing Tax documentation
* Preparing and Submitting regular inventory reports for management review.
* Working closely with the procurement team to forecast demand and adjust stock levels accordingly.
* Understanding inventory control techniques such as FIFO, LIFO and Just - in - Time.

Motivated and detail-oriented inventory and accounting professional seeking a challenging position in a reputable organization. Aiming to apply my knowledge in inventory control and accounting to drive operational efficiency and support organizational growth. Eager to contribute to a dynamic team and grow within a finance or inventory-focused role.in all aspects of financial and inventory management. |
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* Nationality - Indian
* Marital Status – Single
* Religion - Hindu
* Visa status – Visit Visa expiring in Jul 2025
* Driving License - No
* Notice Period – **Immediate Join**

**PERSONAL**

**DECLARATION**

**REFERENCE**

Shall be provided upon request

I do hereby declare that all matters furnished above are correct to the best of my Knowledge & belief.

Place: Sharjah

Date: 31/05/2025 Shankar Shantkumar

Ms.