

#### **PERSONAL DETAILS**

Phone Number: +971552393010

Mail Id: gireesh1990@gmail.com

Date of Birth: 31-12-1990

Nationality: Indian

Marital status: Married

Passport No: U0543331

Visa Status: Visit Visa

#### **LANGUAGES KNOWN:**

- English
- Hindi
- Malayalam

# **GIREESH THANKAPPAN**

#### **OBJECTIVE**

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

#### **EDUCATION**

#### **Microsoft Certified Professional**

Time net Learning, Kerala

# Microsoft certified system administrator

Time net Learning, Kerala

Plus, two

Board of Higher Secondary Education, Kerala

## Secondary School leaving certificate

**Board of Public Examinations** 

## **SKIL SET**

- Microsoft Windows Installation, Configuration and Front End Uses
- Knowledge in Computer Hardware and Maintenance
- Knowledge in Networking Hardware
- Installing and Configuring Programs
- Knowledge in MS Office

#### **ACTIVITIES**

Watching Documentaries over the weekend and reading

## **WORK EXPERIENCE**

Lab Technician - June 2012 - February 2022

## Eastern Asphalt and Mixed Concrete Company W.L.L, Bahrain

- Testing of Asphalt Mixes on day-to-day production.
- Maintaining lab reports as per the quality standards.
- Testing of sub-base preparation by using Nuclear Gauge.
- Billing Supervisor March 2022 January 2023

Muttathangadi Supermarket, Kerala

System Administrator - June 2010 - May 2012

Time net Ernakulam, Kerala

- User administration and maintaining system.
- Quickly arrange repair for hardware in occasion of hardware failure and monitor system performance.
- Creates file systems and install software.

# **DECLARATION**

Place: Cherthala

I hereby declared that all above mentioned facts are true and correct to the best of my knowledge and belief.

Gireesh thankappan **Signature** Date: