



### Personal details

 **santhosh.murali8@gmail.com**

 **+971553416168**

 **Sharjah, UAE**

 **May 09, 1987**

 **Indian**

 **Married**

### SKILLS

- Financial Planning & Analyzing
- Budgeting & Forecasting
- MIS Reports Maintenance
- P&L Statement & BS
- Leadership & Teamwork
- Financial Risk Management
- Fund Management & Cost Control
- Financial & Sales Strategy Implementations
- Understanding of Accounting ERP's Tally ERP 9, Tally Prime 4.0, QuickBooks, ProfitAcc – Customized

### Languages

English ●●●●●

Malayalam ●●●●●

Hindi ●●●●●

Tamil ●●●●●

# SANTHOSH MURALEEDHARAN

**MBA Finance / PGDCA / B. Com with EDPCA**

**Manager (F&A) / Financial Analyst / Senior Executive (F&A) / Accounts Officer / Senior Accountant**

## PROFESSIONAL SUMMARY

Experienced Senior Professional F&A with over **13 years** offering proven track record in managing and executing the Accounts & Finance field. Able to manage multiple projects with high efficiency & accuracy.

Adept at increasing process efficiency & profitability through functional & technical analysis. Skilled in creating and evaluating complex cost & price estimates as well as building mathematical models and tools to increase estimate confidence. Confident and skilled in communicating effectively and persuasively with senior executives and peers alike.

A creative, result oriented and experienced Finance & Accounts expert with great skills in accounts managing, financial planning, analyzing and fund management, eager to be incorporated into finance strategy implementation and required management software which will lead a company to success.

## EXPERIENCE

### SENIOR ACCOUNTANT

**EMCO Deluxe Laundry LLC., Industrial Area 2, Sharjah, UAE**

**Sept.2021 – Sept.2024**

- Managing the positions being Daily Books, Cash Flow Analysis, Budgeting & Forecasting, Sales & Variance Analysis, Financial Analysis, UAE Corporate Tax and VAT Preparation - Return filing, Payroll process-WPS. ProfitAcc Customized Accounting ERP & Tally Prime 4.0, Costing & Pricing, Auditing & Financials to Finalization of Accounts. Working collaboratively with Operations, administration & Sales Team to assess the financial projections.

### FINANCIAL ANALYST

**ECORGY SOLUTIONS PVT. LTD. Trivandrum, Kerala, India**

**July. 2019 – July.2021**

- Handling the position being financial analytical reports, PF & ESI Filing, All banking transactions, Payroll process, Tally ERP9, TDS & GST excel preparation, auditing and financials to finalization of accounts. Quick Books Software working with US Client and Working collaboratively with the Accounts, Administration and marketing team to assess financial projections

### ASSISTANT MANAGER ( ACCOUNTS & FINANCE )

**CONFIANCE WELLNESS. Kigali, Rwanda**

**July. 2017 – July.2019**

- Managing the position and being up-to-date on accounts and financial reports, auditing and financials to finalization of accounts. Working collaboratively with the Accounts, Administration and marketing team to assess current financial projections and conduct medical camp in East Africa. Provide the necessary assistance to the Management Service Team with respect to development and implementation of effective Finance & Accounting systems & Processes.

## Linkedin URL

<https://www.linkedin.com/in/santhosh-muraleedharan12b78b33/>

### **SENIOR EXECUTIVE (ACCOUNTS & FINANCE) VISION MOTORS PVT LTD. Cochin, Kerala, India Nov. 2016 – June.2017**

- Worked the department with the proven track record of planning & implementing the new ideas of works in accounts. Efficiently managed customer final settlement report, banking transactions, Tally ERP9 Software, Insurance, TDS, TCS, Sales & Service tax and MIS. Provided leadership and guidance to accounts team. Efficiently handled the customer's final account settlement at the right time to deliver vehicle and maintain customer satisfaction.

### **ACCOUNTS OFFICER MOLECULE 7 HOSPITALS & MEDICAL INSTITUTIONS PVT LTD. Cochin, Kerala , India Aug. 2013 – Nov.2016**

- Managed the position with responsible for ensuring timely receipts & payments. Formulate and implement the hospital financial plans and keep up to date account records. Conducting regular reviews to evaluate the working of internal controls to identify weaknesses and implementing necessary corrective action. Efficiently handled fund management, banking transactions, TDS process, Service tax and MIS reports.

### **ACCOUNTS EXECUTIVE SWATHY SMART CARDS HI-TECH PVT. LTD. Bangalore, Karnataka , India Jan. 2012 – July.2013**

- Efficiently worked Cash handling, banking transactions, Accounts Payable, Audit, Expense reduction Analyst and Daily cash & other reports maintenance. Facilities and office management including evaluating requests for office equipment and others.

## **EDUCATION**

- Master of Business Administration [ MBA Finance (Major) & Marketing (Sub) ] , 2011  
Institute of Management in Kerala, University of Kerala, Alappuzha, Kerala, India
- Post Graduate Diploma in Computer Application (PGDCA) , 2009  
IHRD, Trivandrum, Kerala, India
- Bachelor of Commerce (B.Com with E.D.P.C.A) , 2007  
Govt. College, Attingal, Trivandrum, Kerala, India
- +2 Commerce with Computer Application, 2004  
Govt. B.H.S.S, Attingal, Trivandrum, Kerala, India
- SSLC, 2002  
Govt. B.H.S.S, Attingal, Trivandrum, Kerala, India