



## DHANISH.K

SHARJAH MUWALEH

Mob : 00971 502167114

EMAIL: dhanishram318@gmail.com

VISA STATUS : VISIT VISA

## Work Experience

### Accountants Executive

- Sep 2022 to Dec 2022, as an Senior Sales Officer in HDB Financial Services, Kannur
- Jan 2022 to Aug 2022 as an Operations Executive in Any Time Money Pvt Ltd, Calicut.
- June 2016 to Dec'2021, as an Junior Relative Executive in Muthoot Finance , Kannur
- 8 months as an Accountant with Tax Consultant Office ,Kannur
- 1 Year Experience As an Assistant Accountant cum cashier in Holiday Hotel, Ernakulum

### Responsibilities

- Finalize the days balance, and prepare and print management reports.
- Investigate and reconcile discrepancies when they occur.
- Complete accounting functions for classified transactions
- Preparing and maintaining necessary stock records
- Handling financial manners
- Managing and maintaining accounting systems
- Gold loans, Forex, Money transfer, Cashier

## Education

- DEGREE – B.COM - Kannur University (2013)
- PLUS TWO – Kerala State Higher Secondary Board (2010)
- SSLC – Kerala State Board (2008)

## Personal Details

Father's Name : Ramakrishnan.K  
Date of Birth : 14-06-1992  
Sex : Male  
Visa status : Visit visa  
Marital Status : Single  
Languages Known: English, Malayalam  
Nationality : Indian  
Hobbies : Travelling, Body Building, Football, Cricket  
Driving License : Indian Driving License Holder

## Passport Number

- Number : V 4881248
- Date of Issue : 17-12-2021
- Date of Expiry : 16-12-2031
- Place of Issue : Kozhikode

## Declaration

I hereby declare that the above furnished details by me are true and correct to the best of my knowledge and belief.

**DHANISH.K**

## OBJECTIVE

- To join a dynamic organization where discipline, sincerity, honesty has values and believes in through professionalism and to use my all round skills earned through my experience in Accounting work for the betterment of my prospective employer and thus improve my career

## SKILLS

- Excellent communication, Interpersonal and leadership skills, Motivation to take independent responsibility.

## STRENGTH

- Hardworking, Self motivated, Believe in Gaining Knowledge through work, Optimistic and punctual.

## COMPUTER KNOWLEDGE

- MS Office
- Tally
- Peachtree
- Quickbook
- Treadeasy
- Operating System