

 CRYZ JEWEL G. CAÑADA

 Cavite, Philippines +639706814311

 sijeic@gmail.com May 27, 1996

# Objective:

To be able to utilize my skills for personal growth and to render a good service, at the same time to broaden my knowledge and experience for further career improvement.

**Experience:**

**Product Specialist**

South Asialink Finance Corporation

Imus, Cavite

February 2025 – Present

* Handles customer questions and inquiries.
* Managing loan partners (car dealers).
* Posting on social media platforms.
* Conducting phone interview to verify information provided by clients.

**Encoder**

W Bridges Manpower Corporation

Kawit, Cavite

May 2024 – October 2024

* Responsible for checking of player’s deposit receipt if all the details such as amount, UTR number, date and time are matched in the system.
* Check and confirm if the deposit is already received by the system.
* Follow up the player’s deposit to the bank if it’s still not reflected in the system.
* Input player’s game ID number and deposit receipt details in excel.

**Product Consultant**

Protemps Inc. (Security Bank Corporation, Inc.)

Dasmariñas, Cavite

August 2022 – April 2023

* Promote and sell products/services using solid arguments to existing and prospective customers
* Researching prospects and generating leads.
* Handles strategic planning and execution of posts on social media.
* Process the Loan Application via app
* Assess the customer quality and eligibility to apply for a loan
* Expedite the resolution of customer problems and complaints to maximize satisfaction
* Deals with the customer’s queries and complaints
* Represent the SB Finance brand and acts as a frontliner in sales

**Sales Promoter**

JNS First Employment Services Co. (AEON Credit Service Inc. Philippines)

Ormoc City, Leyte

January 2022 – July 2022

* Greet and welcome the customers.
* Handles customer questions and inquiries.
* Explain the products, terms and services of loan.
* Handles the process of installment loan.
* Setting sales goals and developing sales strategies.
* Researching prospects and generating leads.
* Handles strategic planning and execution of posts on social media.

**Sales Representative**

SHOP & MORE GENERAL TRADING LLC

Abu Dhabi & Dubai, United Arab Emirates

2018 – 2020

* Ensuring & maintaining cleanliness in the workplace.
* Ensuring & maintaining the cleanliness of machines.
* Conducting training to a new hired team member.
* Instruct new team members on how to use machines for making fresh juices.
* Building great teamwork to reach the target.
* Making sure that our products are best of the best quality which includes monitoring of stocks from time to time using temperature log for food safety.
* Handles the receiving of items in a warehouse or backroom of a store and filling out any paperwork necessary.
* Responsible for updating the product inventory as products are received and added to the inventory.

# Education:

### TERTIARY

### Associate in Computer Technology | ACLC College | 2015-2017

### Bachelor of Science in Information Technology | ACLC College | 2014-2015

* ***SECONDARY***

Camarines Norte College **|** Year Attended: 2010-2013

Alternative Learning System **|** Year Attended: 2013

**Achievement:**

 Alternative Learning System Passer 2013

**Certification:**

 Essential Food Safety Training (EFST) | Abu Dhabi Food Control Authority | 2018

# Skills & Abilities:

* Basic knowledge of computer skills
* Capable for analyzing and solving problems
* Responsible for all the tasks assigned
* Eager to gain new knowledge and skills
* Flexible and can easily adapt to a new work environment
* Quick Learner

# Personal Data:

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| --- | --- | --- | --- |
| Birthplace : Height :Weight :Sex : | Cavite, PH 155cm55kg Female | Citizenship Civil Status  | : Filipino: Single |
| Age : | 28 years old |  |  |
|  |  |  | **CRYZ JEWEL G. CAÑADA** Applicant |