

CURRICULUM VITAE

SHAFEERALI CHADCHIMADE

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Visa Status : Visit visa



Objective

To seeking a challenging career by copying a suitable position, utilizing my technical skills and experience to contribute towards the progress of organization at the same time has the prospect for professional growth and development of my career.

Work Experience

1. Presently working as a **Supervisor** at **Al Madina Tasty Group of Restaurant**, in Muhaisnah 2 Dubai (Presently Working)

Jobs Responsibilities

- Oversee all front and back of the house restaurant operations
 - Ensure customer satisfaction through promoting excellent service; respond to customer complaints tactfully and professionally
 - Maintain quality control for all food served
 - Analyze staff evaluations and feedback to improve the customer's experience
 - Project future needs for goods, kitchen supplies, and cleaning products; order accordingly
2. Worked as an **Accountant cum Receptionist** at **Hotel Metro police** in Hubli, India for 1 year (2018-2019)

Jobs Responsibilities

- Welcomes visitors by greeting them, in person and maintaining a visitor log sheet.
- Answer all incoming calls, handle inquiries and re-direct calls as appropriate and take adequate messages when required.
- Ensures knowledge of staff movements in and out of the office during office hours and maintaining a log sheet of the same.
- Assist in the planning and preparation of meetings and conference telephone calls.
- Handle hotel and airlines booking for staff and company clients.

Personal Profiles

Date of Birth : 04/12/1996
Nationality : India
Gender : Male
Marital Status : Single
Languages Known : English, Hindi and Malayalam

Educational Qualification

BBA BBA & BCA Nehru College Hubli Dhaward India (2018).
Tally ERP 9 LCC Logic Computer Center Ubli, India (6 months)
Higher Secondary School MRVHSS School Padne, Kasargode.

Passport Details

- Passport No : R5057332
- Date of Issue : 14/05/2018
- Date of Expiry : 13/05/2028

Conclusion & Declaration

I hereby certify that the above mentioned Statements are correct & true to the best of my belief & knowledge.

Dubai
25/11/2020

SHAFEERALI CHADCHIMADE