



CURRICULUM VITAE

USAMA SHAKEEL

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UAE



Objective:

Seeking a suitable position, where my past experience would be fully utilized in a career opportunity and where would make a significant contribution to the success of my employer will be gained me a career advancement.

Personal Information:

Date of Birth : 06/01/2000
Nationality : Pakistani
Passport No : EV5168361
Marital Status : Single
Religious : Muslim
Sex : Male

Academic Qualifications:

- Associate Degree in Arts (ADA) (333 Out Of 800 Marks)
- Matric (602 Out Of 1100 Marks)
- F.S.C (603 Out Of 1100 Marks)
- Diploma Computer Course (Advance Office Management)

Language Known :

- English – Good .
- Urdu – Good .

Working Experience

- Working as Loan Officer In Finca Bank Pakistan (2 Month experience in Pakistan)
- Working as Receptionist In Grand Mall Sharjah (1 Month experience In Sharjah)

Personal Skills :

- Self –motivated , hard working.
- Good communicator and Presenter,
- Stress Management,
- Time Management and Decision Making.
- Quick learning,
- Able to work as multicultural environment.

Declaration:

I hereby certify that all of the information supplies herein true and correct to the best of my knowledge & belief.