



Jenny Villarin Beroín

Sales Associate/Cashier/Receptionist

EDUCATION

St. Chamuel Institute of technology- Philippines Certificate of completion in Computer Science- 2008

WORK EXPERIENCE

Sales Associate cum Cashier Team Leader

Majid Al-Futtaim (Carrefour) UAE

December 2019- March 2024

- Proactively interact with customers to recommend products that best suit their tastes, interest, and needs, achieving more customer satisfaction rate.
- Stock replenish and organize inventory with accuracy and efficiency
- Knowledgeable of store layout and merchandise.
- Managed merchandise receipt process, including receiving and processing to sales floor.
- Processed sales accurately and efficiently, ensuring that transactions were completed quickly resulting in reduced wait times for customer.
- Respond to customer complaints and take necessary actions to resolve their issues.
- Assist with new hiring training; giving respectful and encouraging coaching as needed.

Receptionist cum Cashier Mizunoshub Inc. Mich & Myl Nails Philippines

September 2014- June 2018

- The primary point of contact person, ensures positive customers satisfaction during all interactions.
- Respond to phone calls, emails and inquiries courteously and be able to direct calls to appropriate personnel as part of the customer service provider.
- Support bookkeeping task, budgeting procedures including cash reconciliation and deposits for the company.
- Handling administrative task such as filing, data entry, and maintaining supply inventory.

PROFILE

Sales Associate with 4+ year's experience in retail environment. Recognized for ability to communicate with the customers and provide exceptional service that ensures client retention and positive feedback. Proven ability to increase sales through upselling techniques as well as implement additional processes that drive profitability. Four years leadership role as Cashier in Charge, developing teamwork skills as well as efficiency and accuracy. Extensive product knowledge in the Retail sales industry.

Seeking a role to be more effective and competent as well as to enhance my skills, to contribute all the capabilities that I possess, and to have a position that will fit in beautifully and be a great addition to the team.

Birth Date:

21-October-1989

Visa:

Employment

📞 **Contact Number:**
+971-509401021

📍 **Dubai, United Arab Emirates**
nhievillearin@gmail.com

GENERAL SKILLS:

Microsoft Office Suites
Computer Literate
Communication Skills
Fast Learner
Time Management
Multi-tasking
Retail Software
POS System
Problem Solving
Team Leadership

STRENGTHS

★ **Customer Service**

Achieved customer satisfaction active listening and conflict resolution.

★ **Problem Solving**

Resolved customer complaints without superior's intervention through creative solutions.

★ **Accuracy**

Achieved 100% accuracy in cash handling over 4 years of cashier experience.