

# Shahul Imran

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## Profile

Experienced cashier/production supervisor with a meticulous attention to detail and a background as a Sandwich Artist, actively seeking a position as an office assistant/cashier. Demonstrated proficiency in delivering exceptional customer service, accurately managing cash transactions, and thriving in high-pressure situations. Possesses exceptional communication and organizational abilities, with a dedication to producing top-tier results. Enthusiastic about leveraging my skills and passion for excellence in a dynamic office environment.

## Work experience

05/2021 – 01/2024 VIJAYAWADA, INDIA

### Production supervisor - Honey Packing Lanka Enterprises

- Set daily/weekly/monthly objectives and communicate them to employees
- Organize workflow by assigning responsibilities and preparing schedules
- Oversee and coach employees
- Ensure the safe use of equipment and schedule regular maintenance.
- Check production output according to specifications.
- Submit reports on performance and progress
- Identify issues in efficiency and suggest improvements
- Train new employees on how to safely use machinery and follow procedures
- Enforce strict safety guidelines and company standards.

01/2020 – 03/2021 RIYADH, SAUDI ARABIA

### Cashier cum Sandwich Artist Subway Arabia

- Prepares food neatly, accurately and in a timely manner.
- Demonstrates a complete understanding of menu items and explains it to guests accurately.
- Exhibits a cheerful and helpful manner when dealing with guests.
- Checks products in sandwich unit area and restocks items to ensure a sufficient supply throughout the shift.
- Cleans as directed.
- Greets guests and prepares their orders, uses Point of Sale system/cash register to

## Work experience

- record their order, collects payment from guests and makes change.
- Understands and adheres to all quality standards, formulas, and procedures.
- Accounts for cash flow and inventory during the shift.
- Understands and adheres to proper food handling, safety and sanitization standards
- while preparing food, servicing food and clean up.
- Maintains professional appearance and grooming standards as outlined in the
- Operations Manual.
- Performs light paperwork duties as assigned.
- Completes online coursework on the University of Subway® as directed.
- Complete all other assigned duties or tasks

## Education

06/2015 – 04/2017 CHENNAI, INDIA

### Mechanical Engineering | B.Tech - Discontinued Anna University

06/2013 – 04/2015 CHENNAI, INDIA

### Science | Higher Secondary Certificate Tamilnadu State Board

## Skills

MS office  
POS system

