

SUNIL SHARAF



Dubai-UAE



+971 56 1757 530



sunilsharaf162@gmail.com

PROFILE

More than 11+ Years experience in the field of related works. Looking to be connected with a progressive and established company where I will have the chance to help the insight of its goals, while at the same time being exposed to an environment where my skills and capabilities will be utilized.

SKILLS



LANGUAGES



PERSONAL DETAILS

Date of Birth : 18-July-1990
Gender : Male
Nationality : Indian
Marital Status : Married
Passport : W3975933

EXPERIENCE

2019 -
2023

SALES EXECUTIVE— CHAITHANIYA RICE TRADERS— KOLLAM,INDIA

Responsibilities:

- Protecting and developing customer loyalty through Credit Management and knowledge of the Billing process.
- Ensure the availability of stock.
- Negotiate/close deals and handle complaints or objections.
- Report on collection activity and accounts receivable status.
- Monitor accounts to identify outstanding debts.

2018 -
2019

STORE KEEPER— ALTHAF MOTORS— KOLLAM,INDIA

Responsibilities:

- Keeping a record of sales and restocking the store accordingly.
- Ensuring that the store is kept clean and organized.
- Inspect delivers for discrepancy or damage
- Ensure proper completion of documentation to place an order and make a purchase
- Collect, process, and document all merchandise received and paid for, assisting with inventory activities as necessary

2016 -
2018

WAREHOUSE MANAGER— BROTHERS SPICES COMPANY— KOLLAM,INDIA

Responsibilities:

- operating mechanical and IT systems.
- Implementing operational policies and procedures.
- Ensuring effective and safe use of warehouse equipment.
- Maintaining documentation and keeping accurate records of warehouse activities.
- Keep up-to-date on the latest federal and state safety regulations

2013 -
2015

SALES EXECUTIVE— TATA DOCOMO — KOLLAM,INDIA

Responsibilities:

- Managing customer relationships.
- Ensuring sales growth, building sales targets
- Explaining customer about the products
- Handling customer queries.

EDUCATION

2012 | **BACHELOR OF COMMERCE IN COOPERATION** —
COOPERATIVE COLLEGE — KOLLAM, INDIA

2009 | **PLUS TWO** — CBSE — KERALA,INDIA

2007 | **SSLC** — CBSE — KERALA,INDIA

DECLARATION

- ❖ I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.

Date:

Signature