





## MOHAMED FAINAS UMAR SALHAN

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 Doha Qatar

 QID with NOC

### EXTRA CURRICULUM

- Former Volleyball Player at Lurdes Collage
- Teaching ability on Business Studies, Auditing and Business Law

### EXPERTISE

- Management
- Organization
- Communication
- Accounting Software
- MS Office

# UMAR SALHAN

MAAT, BBA IN ACC, MIPA (AUS), A□A (UK)

### ABOUT ME

Seeking a challenging accounting designation that fits my experience and skills in a professional working environment that encourages growth and provides career advancement, and where I have a chance to utilize my current skills plus acquiring additional knowledge through new exposures to widen my professional experience.

### WORK EXPERIENCE

#### Junior Account

**Oryx Plastic bottles W L L (Jan 2024 – Present)**

- Reconciliation and Analysis.
- Inventory Management.
- Post Journal entries for Sales, Procurements,
- Payables, Inventory etc.
- Maintain Account Payable & Receivables.
- Preparation of LC and PO.
- Recording and filling Cash Transactions.
- Handling petty cash, invoicing, payment vouchers & related documents.

#### Accountant

**HNJ TOWERS (Pvt) Ltd (Jan 2023 - Oct 2023)**

- Maintain Account Payable & Receivables.
- Month end Bank Reconciliation and Analysis.
- Fixed Assets Management.
- Recording and filling Cash Transactions.
- Preparation of daily operational reports.
- Preparation of Tax related documents.
- Monitoring the Counter wise Sales.
- Handling petty cash, invoicing, payment vouchers & related documents.
- Comply with financial policies and regulations.

## LANGUAGES

- ♦ English
- ♦ Tamil
- ♦ Sinhala

## PERSONAL INFO

- ♦ Date of Birth : 25-11-2001
- ♦ Nationality : Sri Lankan
- ♦ Gender : Male
- ♦ Marital Status : Single

## COMPUTER LIT.

- ♦ MS EXCEL.
- ♦ ERP
- ♦ QUICKBOOK
- ♦ MYOB

## REFERENCE

- ♦ **Mr. Azreen Zaheer**  
FCA, ACMA(UK), FCMA (SL), CRA Consulting.  
Email : azreenzaheer@yahoo.com
- ♦ **Mr. A.J. Farshath**  
PhD in Business Law (Reading),  
Executive Officer - BIMT Campus,  
Email : ceo@bimt.lk

## Accounts Executive

**Frontier Advisory (Pvt) Ltd (Auditors, Chartered Accountants & Tax Consultants) (July 2020 - Jan 2023)**

- Planning and directing Company Financial audits.
- Building Internal Auditing Systems and ensuring their correct application.
- Ensuring the organization is compliant with current legislation and best practices.
- Verifying Company Financial Information.
- Supporting the accounting and auditing teams in their daily functions.
- Preparing audit reports and statements for review.

## ACADEMIC QUALIFICATION

- Bachelor of Business Administration in Accounting (BBA) - Lincoln University College, Malaysia

## PROFESSIONAL QUALIFICATION

- Member of Association of Accounting Technician of Sri Lanka (MAAT)
- The Association of Chartered Certified Accountants (ACCA) - Reading Applied Skills

## CERTIFICATIONS

- Association of Accounting Technician of Sri Lanka Passed Finalist – 2020
- Diploma in Computerized Accounting (DICA)
- Advance Certificate in Business Management – 2019
- Diploma in English - 2019

## ACCREDITATION

- Associate Member of Financial Accountant (AFA-UK) IFA Institute (UK - Eligible)
- Member of Public Accountant (MIPA-Australia) IPA Institute (Australia - Eligible)