

# RISHAB JINDAL

CPA, CA FINAL , LLB, B.Com, M.Com,

Mobile No.: +223- 264675296 / +91 6397200854 (What's APP)

Email : rishabjindal589@gmail

- Finance professional in Corporate and chartered accountancy firms spread across Accounting, Financial Reporting as per USGAAP, IGAAP, Taxation, Auditing and Financial Operations.
- Pursuing CPA from American Institute Of Certified Public Accountant. (3 Papers Cleared)
- Pursuing CA from Institute of Chartered Accountants of India.(CA Final)

## ACADEMIC QUALIFICATIONS

<u>Course</u>	<u>Year</u>	<u>Institute/University/Board</u>
CPA	IN PROGRESS	AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANT. (3 Papers Clear)
CA Inter	2018	The INSTITUTE OF CHARTERED ACCOUNTANT OF INDIA
M.Com	2023	CHAUDHARY CHARAN SINGH University
L.L.B	2021	CHAUDHARY CHARAN SINGH University
B.Com.	2018	CHAUDHARY CHARAN SINGH University.
XII	2015	ST.GEORGES COLLEGE, MUSSOORIE.

## WORK EXPERIENCE

**Organization : B5 PLUS GROUP (25<sup>th</sup> November onwards 2023) .**

**Department: MANAGER IN INTERNAL AUDIT**

**Roles and Responsibilities: -**

- Finalization of Books of Accounts of all Entity & its Subsidiary entities.
- Responsibility of preparation of Taxation Report & Filing of Return .
- Maintaining Inter-company Books of Accounts.
- Preparation of Income Statement monthly/quarterly comparison of all Subsidiaries.
- Preparation of Fixed Asset Reconciliations.
- Preparation of VAT Return records and filing them.
- Physical Verification of Inventory.
- Providing management advise in performance of accounting and management duties.
- Testing of Controls of various Department.

**Organization: ERNST & YOUNG [EY] (10th January 2022 to 30th October 2023)**

**Department: STATUTORY AUDITOR**

**Roles and Responsibilities: -**

- Preparation of Financial Statement and various Working papers.
- Testing of various Control relating to transaction in Income Statement and balances in Balance Sheet.
- Finalization of Accounts of various clients as per INDAS.
- Preparation of Cash Flow Statement and Calculation of various Ratios as per INDAS.
- Analysis of various Financial Instrument and testing their correctness and existence.
- Maintaining and Preparing Scope and Strategy for various Clients.
- Testing and Preparing accounts relating to Statutory Dues.
- Preparation of end to end financial Statements as per US GAAP.
- Conducting Test of Control and details by various procedures such as External Confirmation.
- Summarization of Board Minutes, Audit Committee Minutes, Committee of Creditors Minutes .
- Preparation of Process Flow Charts for understanding the process of control of functions performed.

- Preparation of Income Statement, Cash Flow, Earning Per Share Statement.
- Assisting in the preparation of Audit Report.

#### **NIRMAL JAIN & CO. (November 15<sup>th</sup> 2020 till November 30<sup>th</sup> 2021)**

- Visit client sites and talk to different levels of management to understand the business and their needs.
- Examination of Financial Statement as per INDAS.
- Plan, carry out and in some cases design audit procedures and tests.
- Attend meetings and interview staff to gather audit evidence.
- Observe stock takes and/or other business procedures.
- Use analytics to assess financial reporting, fraud, or operational business risks.
- Prepare or contribute to a final audit report, including making recommendations for improvements to systems or processes.
- Discuss the conclusion and recommendations from the audit with clients.

#### **ARTICLESHIP**

#### **Organization: Nirmal Jain & Company (October 2017 till September 2020)**

##### **ACCOUNTING WORK:**

- Preparation & Finalization of Financial Statements as per Revised Schedule VI.
- Cash Flow Statements as per AS-3.
- Bank Reconciliation

##### **TAXATION WORK:**

- Tax Audit u/s 44AB of Income Tax Act, 1961 of various Individuals, Companies, and Partnership Firms
- Preparation and e-filing of Income Tax Returns of Individuals, Companies, Trust, Partnership Firms..

##### **AUDITING:**

- Following are the clients whose financial statements were audited:

##### **1. STATUTORY AUDITS:**

- Chaudhary Charan Singh University
- Chotu Ram College

##### **2. TAX AUDITS:**

- Miscellaneous LLP

##### **3. STOCK AUDIT**

- Arihant Prakashan
- Chitra Prakashan

##### **4. BANK AUDIT**

- State Bank of India
- Syndicate Bank
- Allahabad Bank

#### **RAJEEV DEVENDRA & Co. (July 10<sup>th</sup> 2016 till August 30<sup>th</sup> 2017)**

- Assistance in Preparation of Financial Statement as per AS.
- Booking keeping for various clients.
- Maintaining information on various clients.
- Maintained the control account and ensured that journals were ready for audit.
- Assisted with the preparation of filings for Companies House and other regulatory bodies.
- Visited various Clients for Stock Audits.

## ACHIEVEMENTS

- School Captain.
- Member of Dist. Football and Cricket Team.
- Active Member of College's social welfare club.
- Awarded Most Promising Player.
- Awarded 3<sup>rd</sup> best Speaker in GMCS training Program.
- Awarded various Certificates for various Sports and Cultural events.

## KEY SKILLS

- Quick learner and adaptive
- Effective communication skills
- Ability to work as an individual, team member and team leader

## PERSONAL PROFILE

Date of Birth	: 18 <sup>th</sup> May, 1996.
Address	: 27 Raghukul Vihar, Transport Nagar, Meerut, U.P.
Father's Name	: Mr. Sanjay Jindal
Languages	: Hindi, English
Marital Status	: Unmarried
Nationality	: Indian