



Ashif T

Accountant

✉ Ashift8779@gmail.com
🏠 Sharjah, Dubai
📅 Date of birth 29/09/1999
🇮🇳 Indian
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Certification

Certified in Proficiency in Tourism and Hospitality
Certified in Tally Essential Level 1
Certified in SAP FI and CO modules
Certified in SAP Business One

Skills

Team Work
Problem Solving
Active Learning
Analytical Skill
Communication Skill
Attention to detail

Computer skills

Tally ERP 9
USER SAP BUSINESS ONE
SAP FICO POWER
Microsoft Power point
Microsoft Word
Microsoft Excel

Languages

Hindi
English
Malayalam
Tamil

Interests

Sports
Reading Books

Seeking an accounting position to apply my analytical skills, attention to detail, and comprehensive knowledge of accounting principles. I am dedicated to maintaining accurate financial records, conducting reconciliations, and generating insightful financial reports. Proficient in various accounting software, I aim to contribute to the efficiency and accuracy of financial operations. With a proactive problem-solving approach, I am committed to providing reliable financial information to support

Education

- **SAP FICO**
From 2022 to 2023 [SAP Business One Beat Education](#) Kerala, India
- **Diploma In Tourism And Hospitality**
From November 2021 to March 2022 [DDUGKY- Govt of India](#) Kochi, Kerala, India
- **BA English**
From June 2017 to June 2020
[National college of Puliayavu](#) Kozhikode, Kerala, India
- **Plus Two Humanities**
From June 2015 to June 2017 [Ghsss](#) Kozhikode, Kerala, India
- **SSLC**
2015 [Crescent High School](#) Kerala, India

Work experience

- **Finance and Operations Specialist**
From February 2022 to February 2023
[Ajfan Dates and Nuts Trading Company](#) Kerala, India
 - Demonstrated versatility and expertise across multiple roles at AJFAN Dates and Nuts, including **Accounts, Cashier, and Supervisor**.
 - Demonstrated proficiency in bookkeeping, maintaining accurate financial records, and ensuring compliance with accounting principles and regulations.
 - Expertise in preparing ledgers, meticulously recording and categorizing financial transactions to facilitate efficient reporting and analysis.
 - Responsible for opening and closing procedures, ensuring proper cash handling, reconciling sales, and maintaining accurate records for daily operations.
 - Diligently calculated daily sales figures, verifying accuracy and reconciling discrepancies to ensure precise financial reporting.
 - Prepared comprehensive trading and profit and loss statements, analyzing revenue, expenses, and profitability to support strategic decision-making.
 - Demonstrated aptitude in preparing balance sheets, accurately reflecting the financial position of the company by reconciling assets, liabilities, and equity.
 - Exhibited strong leadership as a Supervisor, overseeing daily operations, coordinating team activities, and implementing efficient workflow systems.
 - Skillfully handled cashier responsibilities, ensuring accurate cash management, processing transactions, and providing exceptional customer service.
- **Internship- SAP FICO**
February 2023 [Primus Techsystems Pvt. Ltd.](#) Kerala
 - Configured company creation and performed setup of financial systems.
 - Managed Accounts Payable, Accounts Receivable, and Asset Accounting processes.
 - Oversaw banking transactions, cash journal, and GST compliance.
 - Posted daily business transactions and ensured accurate financial records.
 - Assisted in preparing financial statements and resolving discrepancies.
 - Contributed to process improvements and enhanced efficiency.