

MOHAMMAD BILAL



CONTACT



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PERSONAL DETAILS

Date of Birth : 10.11.1992

Nationality : Pakistan

Gender : Male

SKILLS

Costumer orders

Medical supplies

Daily operations

Store equipments

Supply department

LANGUAGES

English

Hindi

Urdo

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

Kibson

26.10.2019 - 01. 04.2021

Store keeper

Maintain receipts, records, and withdrawals of the stockroom

Receive, unload, and shelf supplies

Perform other stock-related duties, including returning, packing, pricing, and labeling supplies

Inspect deliveries for damage or discrepancies; report those to accounting for reimbursements and record keeping

Rotate stock and coordinate the disposal of surpluses

Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control

Coordinate the handling of freight, the movement of equipment, and necessary minor repairs

Fresh fruit company

06.04.2021 - Till the date

Merchandiser Helper

Assist in receiving all merchandise from suppliers

Check all merchandise for discrepancies and damages

Sort merchandise according to pricing and location at store

Store merchandise in proper location to increase sales

Maintain stock levels by checking stock on hand against sales reports

Inventory items according to location and store policy

EDUCATION

Oxford model secondary school kahuta

2007

Matric

10

Oxford college kahuta

2010

Bachelor degree