

## SAFAL ADHIKARI



### CONTACT

📍 Dubai,UAE  
☎ +971-505418646  
✉ saphaladhikari18@gmail.com

### PERSONAL DETAILS

Date of Birth : 29/11/1999  
Marital Status : Single  
Nationality : Nepali  
Religion : Hindu  
Passport : 10511887  
Gender : Male  
Visa Status : Own Visa

### SKILLS

Interpersonal Communication  
Active listening  
Time Management  
Hardworking  
Multi tasking  
Team Work  
Dedication  
Problem Solving

### OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

### EXPERIENCE

#### A2Z MOBILE HOUSE,NEPAL

2017 - 2019

SALES EXECUTIVE CUM CASHIER

Duties & Responsibilities:

- Provide direct customer services by informing them of products and services
- Meet individual and company sales Targets
- Promote new products to walk-in customers and record orders
- Handle and resolve customers' complaints
- Receiving deliveries from suppliers.
- Reporting any issues of concern to senior managers.
- Checking and replenishing stock on displays.
- Getting items from the stock room.
- Maintains a safe and clean store environment.
- Smile to the customer always
- Provides 100% customer service.

#### SH ENTERPRISE PVT LTD, NEPAL

2019 - 2021

PROMOTER CUM CRM EXECUTIVE

Duties & Responsibilities:

- Demonstrate and provide information on promoted products/services.
- Create a positive image and lead consumers to use it.
- Use lectures, films, charts, and/or slide shows.
- Distribute product samples, brochures, flayers etc. ...
- Identify interest and understand customer needs and requirements.
- Attracting new customers and improving profit.
- Deal and interact with customers in CRM Software.

#### THE NEXT STORE, NEPAL

2021 - 2023

CUSTOMER SERVICE CUM CASHIER

Duties & Responsibilities:

- Take the extra mile to engage customers
- Collecting and Analyzing Customer feedback
- Answering questions about the company`s products and services
- Handling customer complaints
- Delivering informations about the company offerings

### EDUCATION

#### Bright Star Secondary School

School Leaving Certificate

#### ORCHID SCIENCE COLLEGE, NEPAL

Higher school Degree

#### Tribhuwan University

Bachelor Degree

## TRAINING AND SKILLS

Basic computer package (3 Months)

Accounting Software Course Tally,Swostik (6 months)

- Proficient in use of Word, Excel, E-mail, Internet and exposure of other office packages.
- CRM SOFTWARE
- POS System

## DECLARATION

hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted.

Safal Adhikari