

VINCENT B. ASUNCION

OBJECTIVE

To contribute my utmost performance to the company where my effort, expertise, creativity and being innovative will ensure growth and progress of the company and can enhance my acquired knowledge and abilities based on my educational background and work experience, to do the best I can if given a chance to excel and exceed expectations if necessary.

EXPERIENCE

- Retail Advisor**
Al Maya Group of Companies | Dubai

Jul. 2018 - Jul. 2024

 - Recommend the products and services to the customers according to their taste and style.
 - Ensure customer satisfaction.
 - Maintain the quality of services provided to the customers.
 - Run and operate cash registers for the business.
 - Manage the merchandise promptly according to the demand.
 - Provide details on return policies and handling procedures.
 - Determine what is to be displayed on shelves and for what duration of time.
 - Meet sales targets efficiently.
 - Maintain friendly and good relations with the clients.
 - Determine prospective sales opportunities.
- Merchandiser**
Flores Supermarket | Santiago City Isabela, Philippines

Oct. 2016 - Mar. 2018

 - Plan and implement merchandising strategies to boost sales
 - Create attractive product displays to draw customers' attention
 - Analyze sales figures, trends, and customer data to determine which products to continue selling and which to replace
 - Keep track of product inventory
 - Organize promotions, advertising campaigns, and markdowns to drive revenue and clear out excess product
 - Act as a liaison between customer and company
 - Monitor competitors' pricing, marketing, and profit margins

CONTACT

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PERSONAL DETAILS

Date of Birth : November 7, 1993
Marital Status : Single
Nationality : Filipino
Religion : Roman Catholic
Height : 5'8

SKILLS

Ability to manage and handle multiple tasks
● ● ● ● ●
Exceptional oral and written communication skills
● ● ● ● ●
Strong listening, presentation and decision making skills
● ● ● ● ●
Attention to detail and ability to manage multiple tasks
● ● ● ● ●
Willingness to work independently and as a team member
● ● ● ● ●
Good time management abilities and Hard-working individual
● ● ● ● ●
Strong communication and collaboration skills to work effectively
● ● ● ● ●

Warehouse Assistant/Picker

Nov. 2014 - Jan.

U – Pro East Isabela | Isabela, Philippines

2016

- Receive, unload, and process incoming stock and materials
- Receive, unpack, inspect, and store merchandise
- Maintain inventory records and filing systems
- Stock shelves, racks, and bins with new and existing merchandise
- Ensure that all items are correctly labeled and placed in the appropriate area
- Maintain neat and orderly warehouse and work areas
- Make sure all safety regulations are followed
- Load and unload trucks and other vehicles
- Operate forklift or other machinery to move goods around the facility
- Assist with shipping and receiving tasks as needed

Labeling Department

Feb. 2013 - Mar.

A tung chingco | Calaocan City Metro Manila, Philippines

2014

- In charge of checking every product that passed thru the machine labels should intact to the items; and removing damage items especially on export products.
- Checking every product before sending to each and every client; to promote good quality of services and customer satisfaction; and to prevent client for costumer complains.
- Taking care of the item to be dispatch or to be store in the warehouse to keep the good quality of the item and preventing damage.

EDUCATION**Shielded Metal Arc Welding NC2**

Southern Isabela College of Arts and Trades

Bachelor of Science in Information Technology

2010-2013

University of Perpetual System (UPHSI)

College Undergraduate

Secondary

2006-2010

School of Our lady Of Atocha

Graduate

Primary

2000-2006

San juan elementary school

Graduate