

AKHIL S



Contact

@ ambdy20017@gmail.com

0569435292

UAE, SHARJAH

Personal Details

Date of Birth : 31/8/1989

Nationality : INDIAN

Passport : NO: R 9583499

Gender : MALE

Visa status: : VISITING VISA

Skills

ABILITY TO QUICKLY LEARN 100%
STOCKING, LABELLING,
DOCUMENTATION, PURCHASE
ORDERS, ABILITY TO
WORKING UNDER
PRESSURE.

WORD, EXCEL, TALLY 100%
DIPLOMA IN COMPUTER
APPLICATION LANGUAGES:
ENGLISH, HINDI,
MALAYALAM,

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

LULU INTERNATIONAL GROUP LLC - SAUDI ARABIA 2020 -
STORE KEEPER 2023

Receiving goods and verifying all invoices

preparation of store transfer vouchers and goods
returne voucher

prepration of stock reports

Updating and forwarding invoices to accounts
department

Conducting periodic audits

manage inventory

BAKEMART LLC-DUBAI (FOOD PRODUCTION COMPANY)

STORE KEEPER & DISPATCHING OFFICER 2012 -
Invoice preparation for delivery items 2017

Making of purchase order

Receive incoming goods

Coordinating the goods deliveries

Storage and preservation

Manage inventory

EDUCATION

MAHATMA HIGHER SECONDARY SCHOOL

CHENNITHALA, GENERAL EDUCATION DEPARTMENT KERALA
S. S. L. C 2005

BUDHANOOR HIGHER SECONDARY SCHOOL, CHENGANNUR
PLUS TWO 2007

SREE AYYAPPA COLLAGE ERAMALLIKKARA, UNIVERSITY OF
KERALA 2011

B S C MATHEMATICS