



Muhammed Najroof

CONTACT

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📍 Akkarakkarakath house

Elathoor

673303

Kozhikode

SKILLS

Communication skill

100%

Microsoft 365-Word, Excel,
PowerPoint

80%

Problem solving

100%

LANGUAGES

English

Malayalam

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

Sales officer + accountant

Space mall and century tower

2 year experience

- Identified and pursued new sales opportunities
- Achieved and exceeded sales targets
- Managed financial records and transactions

Billing and sales executive

All day supermarket

1 year experience

- Prepared and issued invoices to customers
- Verified billing data and assisted in month-end closing processes

Sim operator and sales

Airtel

6 months experience

- Activated and registered SIM cards for customers
- Handled customer inquiries and technical issues
- Achieved and exceeded sales targets

Loan repayment

Dhrona associates

6 months experience

- Assisted customers with loan repayment plans
- Contacted clients about overdue payments
- Resolved payment issues

EDUCATION

SSLC

CMS Boys Higher Secondary School Elathoor

+2

Malabar Christian college Higher Secondary School

Bcom corporation

Bharat Education foundation

