

Zubair Khan

Personal Details

- Phone : 0561325475
- Email : zz130217@gmail.com
- Address : Ajman jurf 2,near china mall
- Date of Birth : 18/06/2000
- Marital Status : Single
- Nationality : Pakistani
- Religion : Islam
- Passport : EF4155311
- Gender : Male
- Visa status : Visit visa



Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Experience

- **Import and export intern** September 2022 - April 2024
Riding sports
I have worked in Riding sports company {manufacturers and exporters of sports goods}from the period of September 2022 to April 2024.My job responsibility was to manage the all import and export goods.In addition to the job responsibility,My communication skills,both written and oral were commendable, enabled me to interact effectively with our international partners.
- **Sales manager** July 2018 - March 2022
Suzuki spare parts Lahore
I have worked in Suzuki spare parts company in Lahore .I have done job there as a salesman.The employer was very happy during my job because I am very hard working man and I have spent there extra time without any money because I want to grow up the company.
- **Warehouse supervisor** July 2018 - May 2020
Riaz whole sale food stuff
As a my qualifications are in commerce group which matches to this post, because I have well knowledge about bookkeeping and how to maintain accurate records.During this job ,I have get further experience,how to maintain and manage all things.

Education

Course / Degree	School / University	Grade / Score	Year
chartered accountant (CA)	Skans school of accountancy	Five papers pass	September 2022
Intermediate (HSSC)	Govt post graduate college shakargarh	A	2018_2020
Matriculation	Unique boys higher secondary school shakargarh	A+	2016 _ 2018
International English language test (IELTS)	SHAMS IELTS academy	5.5	2023
Doulingo English test	DMI academy Lahore	105	2023

Skills

- Microsoft excel , Microsoft word

- Communication skills, problem solving,A strong work ethic

Achievements & Awards

- As I have worked as a sales manager.Our company give us a sale target to achieve in one month ,then I did my full effort with my sales team and we achieved desired target and got a award.

Interests

- Reading books
- Writing
- Blogging
- Leaning languages

Activities

- Gardening, Arts
- Sports , History

Languages

- English
- Arabic
- Urdu
- Punjabi

Additional Information

I am a well educated, hard working man,and also I have experience in sales.I will do my best and insha Allah I will be a valuable asset for your company.