



MAHTAB ALAM

@ mahtabsaleem786@gmail.com

+971566591343

Dubai Investment Park2, Dubai

f Mahtab Saleem



## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.



## PERSONAL DETAILS

Date of Birth : 30/01/1999  
Marital Status : Unmarried  
Nationality : Indian  
Gender : Male  
Father Name : Mohd. Saleem



## SKILLS

- Basic Computer Knowledge
- Data Entry
- M.S Office (Word, Excel, Powerpoint)
- Tally ERP9 (Accounting)



## LANGUAGES

- Speak : English, Hindi, Urdu
- Read : English, Hindi, Urdu, Arabi
- Write : English, Hindi, Urdu, Arabi



## EXPERIENCE

- 08/2022 - 06/2023 **Myntra Warehouse**
- Assistant of warehouse Operation
  - Data entry and QC of warehouse products.
- 05/2021 - 07/2022 **Amazon Warehouse**
- Data Entry Operator
  - Data entry and QC of warehouse Products.
- 03/2019 - 04/2021 **Alam Electronics Shop**
- Storekeeper
  - Supervise warehouse operation.
  - Products handling, and receiving.
  - Maintain record of Products benign shipped and received.
  - Store and move products.



## EDUCATION

- Intermediate
- High School
- Tally
- CCA



## SOFT SKILLS

- Communication
- Team Work
- Problem Solving
- Time Management
- Decision Making
- Goal and Conversion Tracking



## PASSPORT DETAILS

Passport No: X5584155  
Date of Issue: 14/07/2023  
Date of Expiry: 13/07/2033  
Visa Status: Visit Visa