

CONTACT

ROMEO THOMAS

📍 DOB : 25/09/2001
Location - UAE
☎ 0503840565
@ romeothomas2255@gmail.com



SUMMARY

Dedicated, organized, and methodical professional with strong interpersonal skills and a commitment to teamwork and skill development. Known for reliability, proactiveness, and a solution-oriented approach. Skilled in identifying and developing new opportunities within various roles.

EXPERIENCE

01/06/2023 - 10/03/2025	<ul style="list-style-type: none">• Accountant Kuzikkattu Fuels<ul style="list-style-type: none">- Managed all accounting transactions and ensured timely bank payments.- Conducted inventory management while enforcing financial compliance.- Oversaw employee payroll and ensured accurate financial records.- Assisted customers with inquiries and provided excellent service.
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EDUCATION

2020-2023	<ul style="list-style-type: none">• Mary Matha College of Arts and Science BSC Forensic Science and Criminology 71%
2018-2020	<ul style="list-style-type: none">• St. George higher secondary school Plus Two (Higher secondary Level) 70%
2017-2018	<ul style="list-style-type: none">• St. George High school 10th (SSLC) 90%
2023	<ul style="list-style-type: none">• G tech computer center Diploma in Gulf Accounting (PGA) .

LANGUAGES

- English (Fluent)
- Malayalam (professional)
- Hindi (Fluent)
- Tamil (Fluent)

SKILLS

- Communication
- Customer service
- Management Skills
- Team Collaboration
- Creativity
- Computer knowledge

VISA STATUS

- 18-04-2025 - 17-06-2025 (Ready to Extend)