

CONTACT

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OBJECTIVE

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

EXPERIENCE

2004 - 2006

- **Reception**
Bhavani Gold finance INDIA
Checking the gold and then giving the money to the customer. Manually entering all the customer details

December 2006 -
June 2010

- **Assistant store keeper**
Al ahamadiyah contracting and trading DUBAI
This field is construction work shop plant of machinery and vehicles. Receiving the materials, Inventory issues and transfers, stock update.

February 2011 -
September 2013

- **Security guard**
Al fajer facilities management DUBAI
Shaklan hyper market DUBAI
Customer service and receiving area

May 2014 - May
2016

- **Cashier**
Victory super markets INDIA
Victory super markets INDIA
Counter cashier

June 2016 -
October 2018

- **Store keeper**
Al ahamadiyah contracting and trading DUBAI
This field is construction work shop plant of machinery and vehicles. Receiving the materials, Inventory issues and transfers, stock update. LPO and GRV making, Petty cash maintained, staff report updated

August 2019 -
September 2022

- **Security guard**
Al fajer facilities management DUBAI
Residential building, reception area: maintain access control and visitors, conypracou, maintenance note books. Building apartments details and tenants details. Incident reports, daily maintenance reports

May 2023 - June
2025

- **Security guard**
Flex facility management DUBAI
Lulu hyper market receiving area: maintain the supplier details, merchandaiser details, GRV details, maintenance reports, staff checking and access control.

EDUCATION

1999

- **Board of Intermediate**
Intermediate +2
IInd grade

2000

- **Amdra university**
B. com 1st year
Ist grade

SKILLS

- MS Office (ms word and ms excel)
- Stone keeper: Inventory report, stone issues, transfer and stock update
- Security guard: access control system, customer service and receiving area, Reception

LANGUAGES

- English, Hindi and Telugu