



Srungavarppadu (vill&post),skp Mandal, konaseema district, Andhra Pradesh state, INDIA. PIN:533250.

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OBJECTIVE

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

EXPERIENCE

2004 - 2006	<ul style="list-style-type: none">Reception Bhavani Gold finance INDIA Checking the gold and then giving the money to the customer. Manually entering all the customer details
December 2006 - June 2010	<ul style="list-style-type: none">Assistant store keeper Al ahamadiah contracting and trading DUBAI This field is construction work shop plant of machinery and vehicles. Receiving the materials, Inventory issues and transfers, stock update.
February 2011 - September 2013	<ul style="list-style-type: none">Security guard Al fajer facilities management DUBAI Shaklan hyper market DUBAI Customer service and receiving area
May 2014 - May 2016	<ul style="list-style-type: none">Cashier Victory super markets INDIA Victory super markets INDIA Counter cashier
June 2016 - October 2018	<ul style="list-style-type: none">Store keeper Al ahamadiah contracting and trading DUBAI This field is construction work shop plant of machinery and vehicles. Receiving the materials, Inventory issues and transfers, stock update. LPO and GRV making, Petty cash maintained, staff report updated
August 2019 - September 2022	<ul style="list-style-type: none">Security guard Al fajer facilities management DUBAI Residential building, reception area: maintain access control and visitors, conypracou, maintenance note books. Building apartments details and tenants details. Incident reports, daily maintenance reports
May 2023 - June 2025	<ul style="list-style-type: none">Security guard Flex facility management DUBAI Lulu hyper market receiving area: maintain the supplier details, merchandaiser details, GRV details, maintenance reports, staff checking and access control.

EDUCATION

1999

- **Board of Intermediate**
Intermediate +2
IInd grade

2000

- **Amdra university**
B. com 1st year
Ist grade

SKILLS

- MS Office (ms word and ms excel)
- Stone keeper: Inventory report, stone issues, transfer and stock update
- Security guard: access control system, customer service and receiving area, Reception

LANGUAGES

- English, Hindi and Telugu