



Dudhraj Gurung

Hamdan street,Abudhabi U.A.E.

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Personal Details

- Date of Birth : 17-04-1998
- Marital Status : Single
- Nationality : Nepali.
- Language : Nepali,English,Hindi

Objective

To utilize my technical skills and provide a professional service to customers by applying and honing my knowledge and working in a challenging and motivating working environment.

Experience

- **Spark security services. UAE.** 12-03-2021 - To Till now
Receptionist .
*Providing excellent customer services, answering questions and inquires, dealing and handling with customers complaints and customer satisfaction.
* Strong communications.
- **Ratna Emporium** 2019 - November.
Sales
*Interact with customers and other staff in a manner that promotes positive relationship.
*Offering friendly and approachable assistance to the customer.
- **Saral Namuna saving and Credit Cooperative Society.** 2018 - 2019
Marketing and Sale.
*Dealing with customers and advertising the new products,increasing customers numbers..
*Establish,develop and maintain positive business and customer relationship.
- **Hotel task international.** 2017 - 2018.
Waiter.
*Delevering exceptional service by greeting and serving customers in timely,friendly manner.
*Dealing with Smooth communication between customers and staffs.
*Ability to accept criticism and work well under pressure
*Adapt to work in any kind of environmental or team easilly.

Education

- **JYOTIKUNJ SECONDARY ENGLISH SCHOOL** 2013 AD
1st Division
- **KALIKA PUBLIC COLLEGE** 2014-2015 AD
Commerce
+2

Skills

- Very Energetic result oriented and organized.
- Polite , honest and helping nature.
- Successfully completed a Course of Computer.
- Completed the course of bakery and bartender.
- General PSBD passed and basic knowledge of firefighting and First aids.

Declaration

- I hereby to declare that the above statement is true and correct to the best of my knowledge .