



MUHAMMED K

certified accountant

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☎ +971 56 360 0227

PROFILE

Gender : Male

DOB : 11/01/2002

Marital Status: Single

Passport No : X7257101

Status : Available in UAE

EXPERTISE

- Tally Prime
- Peachtree
- MS Word
- M S Excel
- GS T
- Tradeasy
- Quick books

SKILLS

- Self management
- Communication skill
- Management skill
- Working with others
- Problem solving skill
- Easy learning
- Leadership skill

LANGUAGES

- ENGLISH
- MALAYALAM
- HINDI
- TAMIL

EDUCATION

VIRTUAL INTERACTIVE BUSINESS EXPIRIMENT SYSTEM (VIBES)

SREE SANKARACHARYA COMPUTER CENTRE

- Course includes:M S EXCEL,TALLY PRIME, Quick books Peachtree,Tradeasy, MS word, E filing , GST , GULF VAT.

BACHELOR OF COMMERCE (BCOM)

CALICUT UNIVERSITY - AVAH COLLEGE KULUPPA

- Specialised in finance. Course includes: Financial accounting,Financial management,Marketing management Corporate accounting, Banking and insurance, Human Resource management, Entrepreneurship development, Cost accounting, Quantitative techniques,Business and project management.

HIGHER SECONDARY- COMMERCE

KMHSS KOTAKKAL VADAKARA -KERALA BOARD

- Course includes:Economics, Accountancy, Business management, Computer application.

HIGH SCHOOL

GVHSS PAYYOLI - KERALA BOARD

- Completed High school education in 2017.

EXPIRIENCE

- worked in accounting section in a shop 1 year at **Galaxy floorings** payyoli,calicut
- Worked in a shop at billing section (**chokko netto**) 6 months
- Knowledge on Tally prime
- Knowledge of MS Office (Excel, word)
- Cross check with inventories
- Assisted in checking of invoices, and filing