



BAYAN ALKASSAR

PROFILE

Dedicated and results driven accountant with 5 years of experience in financial management and reporting. Proficient in analyzing financial data, implementing effective accounting strategies, and ensuring compliance with regulatory standards. Adept at optimizing financial processes to drive efficiency and accuracy. Skilled communicator with a proven ability to collaborate across departments to achieve organizational goals.




PERSONAL INFORMATION

Nationality : Syrian
Birthdate : 1998- 1 - 25
Residence : Dubai
Social status : single

EDUCATION

2021 - 2017 | **DIPLOMA OF BUSINESS
ADMINISTRATION AND MARKETING**

CONTACT:

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LANGUAGES:

Arabic (Native language)
English (Intermediate)

WORK EXPERIENCE

2024 - 2019

ACCOUNTANT AT LITTLE PRINCE COMPANY

- Preparation and review of monthly, quarterly, and annual financial statements.
- Assisting in the preparation of the annual budget and cost estimates.
- Analyzing financial data and providing recommendations for improving financial performance.
- Recording daily accounting transactions and reviewing them for accuracy and handling exceptions.
- Processing and reviewing incoming and outgoing invoices and payments.
- Communicating with customers and suppliers to resolve financial issues and negotiate contracts.

2018 - 2017

ASSISTANT MANAGER AT MAGILLA GROUP

- Developed and implemented strategic sales plans to penetrate new markets and expand customer base.
- Cultivated strong relationships with key stakeholders through regular communication and personalized engagement, leading to increased client retention and upsell opportunities.
- Consistently met or exceeded sales targets by effectively presenting product features and benefits, overcoming objections, and closing deals.
- Collaborated with cross functional teams to ensure seamless delivery of products , services

PRACTICAL SKILLS:

- Financial Analysis
- Budgeting and Forecasting
- Financial Reporting
- Relationship Building
- Risk Management
- Microsoft office Proficiency
- Team Collaboration
- Client Relationship Management
- Effective Communication