



CA PRAMOD MURKYA

Chartered Accountant, B.com (IGNOU)

PROFILE SUMMARY

- Qualified Chartered Accountant in Nov 22 Exams having experience in various fields like Auditing, Accounting, Financial Reporting, GST Compliances, Tax Audit, Etc.
- Enrolled For **Certification course** on **UAE Corporate Tax** by **ICAI**.
- Undergoing **Certification course** on **UAE VAT** by Unique World Education.
- Working knowledge of Software's like Tally, Zoho, MS Office, etc.
- Desirous for continuous learning with good analytical, problem solving & Decision making.

WORK EXPERIENCE

PRAMOD MURKYA & ASSOCIATES, Chartered Accountants, Pune
April 2023-Present

Proprietor

- Preparation & Filing individuals Income tax Return.
- Finalization of Books of accounts & filling Tax Audit Reports.
- GST Compliances like Filing Returns , Reconciliation, Reporting etc.
- TDS Compliances

FREELANCING

Feb 2015-Mar 2021

- Accounting & Finalization Books of Accounts
- Assisting in Insurance Surveyors work like Preparing Loss Reports.
- GST Compliances like Filing Returns , Reconciliation, Reporting, etc
- Handling concurrent Bank Audits like ICICI Bank (Loan Recovery Dept.).

BORKAR & MUJUMDAR, Chartered Accountants, Pune
Aug 2008- Jan 2012.

Article Assistant

- Performed Statutory Audits of Various Companies Like MNGL, Pvt Ltd. Companies.
- Conducted Internal Audits of Private Ltd. Companies.
- Assisted in various Stock Audits across Maharashtra.
- Prepared Tax Audit Reports for Individuals, Firms, Companies.
- Prepared & Filled TDS , TCS returns & reconciliation
- Preparation of Accounts Payable & Accounts Receivable ageing reports
- Handled Concurrent ICICI Bank Audit (Loan collection dept.)
- Preparation & Finalization of books of accounts of different clients.
- Coordinating Banks & Preparation of Bank Reconciliation Statements
- Preparing audit programme, planning of audit by understanding organisation structure, policies, processes, internal controls, laws and regulation

CONTACT

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- **Present Address**
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SKILLS SUMMARY

- ACCOUNTING
- AUDITING
- FINANCIAL REPORTING
- TAXATION
- FINANCIAL ANALYSIS

IT SOFTWARE SKILLS

- TALLY
- ZOHO
- MS OFFICE

LANGUAGES

- ENGLISH
- HINDI
- MARWADI
- MARATHI

EDUCATION

- The Institute of Chartered Accountants of India ((ICAI)
CA I 2022
- The Indira Gandhi National Open University (IGNOU)
B.COM(A&F) I 2023
- Certificate Course on UAE Corporate Tax by ICAI
ENROLLED I Jan-2024
- Certificate Course on UAE VAT by Unique World Education
UNDERGOING I DEC2023-FEB2024
- Certificate course of Information Technology Training in
accordance with the requirement of ICAI
COMPLETED I 2023