

SACHIN AGARWAL

CHARTERED ACCOUNTANT

CONTACTS



+971507782863

sachinagarwalconsultant@gmail.com

Al Nahda, Sharjah, United Arab Emirates

LANGUAGES



English

Hindi

SKILLS



Complete VAT Profile

Corporate Tax Profile

Budgeting/Forecasting/Planning

Statutory & Internal Audit

Internal Controls & Operations

Variance & Cost Benefit Analysis

Microsoft Excel/Word/PowerPoint

DRIVING LICENSE



Driving license category

Applied For UAE Driving License

ABOUT ME



- Excelling as a chartered accountant in a growth oriented and reputed organization by utilizing my expertise to the optimum possible.
- Achieving organizational goals along with personal and professional development while seeking a challenging position.
- To set new standards of performance.
- Apply in practical the acquired knowledge.

WORK EXPERIENCE



OCT 2022

PRESENT

SENIOR ACCOUNT & FINANCE MANAGER

World Metals & Alloys FZC | Dubai, United Arab Emirates

Industry: Metal, Alloys & Scrap Trading

In the capacity of SeniorAccount Manager responsible for the following:

- In Depth Supervision & handling of complete accounting & finance operational cycle of holdings and its subsidiaries across UAE, CHINA, AFRICA, WESTERN AFRICA, TURKEY etc.

- Incorporation & Cancellation of Trade License including the finalising the liquidation report.

- Handling complete VAT profile including Registration, Return Filling, Refund & Surrender as per compliance of VAT legislation of Free Zones, Designated zones & mainland.

- Handling internal audit & statutory audit queries and closures of Financials as per IFRS standard with Big 4 audit firm.

- Budgeting, forecasting & variance analysis of missions at local and at foreign subsidiaries.

- Analysis & filing notification, data compilation of CBC Reporting & ESR Reporting.

OCT 2020

SEP 2022

GM – FINANCE

Mapsko Group Of Companies | Gurugram, India

Industry: Real Estate, Facility, Liquor & Crusher Division

In the capacity of GM – Finance responsible for the following Inputs:

- In Depth Supervision of Accounting, Indirect Taxation, Direct Taxation & Closure of all business dimensions including but not limited to real estate, facility, Liquor & various other small companies, AOPs & founders' books.

- Construction & Maintenance Monthly Closure on account of revenue & costing.

- Budgeting & Forecasting – Drawing of Monthly & Annual Business plan of multi dimensions.

- MIS – Drawing of dimension specific MIS including but not limited to Variance Analysis, Cost benefit Analysis etc, Cash flows, Fund flow etc.

- Audit - Handling Audits including Statutory Audit, Internal Audit, GST Audit & other audit assignments.

- Team - Handling team of 20-25 people across accounting, CRM, HR, purchase, facility project site scattered at Head office, Corporate Office, Project sites.

- Shareholder – Handling Query including MIS, compliance with shareholders.

- ROC – Handling Secretarial Compliance including charge creation, modification, annual filling, MSME, DIR-3, MGT etc in line with in-house company secretary.

- Valuation – Preparation of CMA for share valuation as per requirement.

- Assessment – Coordination & handling of Departmental Audit including Income Tax, GST, Service Tax, PF etc.

- Legal Cases – Coordination with the advocate to provide the desired help in terms of documentation and decision to get the result in favor.

- Successful Implantation of ERP & other small software like Farvision, Tally Cloud, HR Solution etc.

- Insurances – Closure of Project & Equipment Insurances.

- ERP Functions: Successful Analysis & Implementation cycle of ERP – FARVISION 4.5 in Real Estate & Facility Industry -

Modules Finance, Material, Engineering, Property Management, Payroll, Human Resource and Sales & Customer.

JUL 2011

OCT 2020

PARTNER

SARK & Co. (CA Firm) | Gurugram & Delhi, India

Chartered Accountant Firm

SARK & Co, Chartered Accountants is a dynamic Partnership firm of experienced Chartered accountants having its head office in South Delhi & branches in Gurgaon, Ghaziabad & Ranchi:

- GST:

• GST Regular compliances including consultancy & returns of various clients.

• GST Registration of various firms, companies.

• GST Audits.

• GST Training to users, Customers on behalf of Banks, clients & staff of various companies.

- Audits:

• Statutory Audits, including Tax Audits of multiple industry domains.

• Statutory Bank Branch Audit.

• Stock Audit of Bank Branches.

- Internal Audit/Controls of various Organizations:

• Internal Controls & IFC

• Drafting of Operating Procedures & Processes

• Setting up of Internal Control systems, Operating procedures, policies etc.

• Testing of Review and reporting on Internal Financial Control.

• Test of Operating effectiveness, Risk Analysis

• Physical Stock & FA Verification on PAN India basis for multiple companies

• Certification -

• Share Valuation as per statutory guidelines.

• 15CB Certification

• Net-Worth Certification

• Advisory related to Strategic Alliance Agreements, Founder Share agreements etc, investment contracts, site contracts & Project Appraisals.

• Re-structuring of Fixed Assets including asper the statutory guidelines (AS 28 - Impairment of Assets).

• Various other certification related assignments.

• Associated with one of the largest dental chain of Delhi – NCR where the firm has got mix experience of Statutory Audit, Internal Controls, Process Re-Structuring.

• Internal / Statutory auditor for companies in the industry of healthcare, IT, Trading, Telecom & Logistics Sector.

• Indirect Taxes - had expertise in Sales Tax & Service Tax Matters

JUL 2007

JUN 2011

DEPUTY MANAGER - FINANCE

ABIR Infrastructure Pvt. Ltd.

Industry - A EPC Hydro & Thermal Power Infrastructure Co.

In the capacity of Deputy Manager (F&A) responsible for the following tasks: -

- Handling all day-to-day EPC accounting work including Account Receivable & Account Payable, Balance Sheet finalization, Fixed Asset.

- Preparation of various reports including Variance Analysis and Project Profitability.

- As a core team member implemented ERP (IFS).

JUN 2006

JUL 2007

AUDIT MANAGER

Rajesh Lal & Co. | Delhi, India

Chartered Accountant Firm

Client -General Motors India Pvt. Ltd. - Industry: Car Manufacturing

General Motors was the largest car manufacturing company in the world. Its brands like Opel, Chevrolet, have won various awards.

- In the capacity of team leader, I was responsible for various activities like:

• Periodic Management Information System (MIS) including Fortnight Reporting.

• Dealer claims verification and processing.

• Interaction with dealers to guide them about the accounting principles and providing training to dealers.

• Introduction and implementation of new internal policies & various dealer related processes

• Reconciliation of books of dealers with the books of GMI and follow-up with dealers to minimize the issues in reconciliation.

Client - SLV Group of Companies - Industry: Manpower Service

- In the capacity of team leader, I am direct reporting to Chief Executive Officer and responsible for the following activities:

• Periodic Management Information System (MIS) including monthly reporting.

• Development and Implementation of Accounting System – Updating of financial books and development of sub systems like bank reconciliations, client reconciliations.

• Scrutiny of reports prepared by various departments e.g. Accounts, Labor, and Stores etc.

• Internal Control, Internal Audit

• Making & Analysis variances,

• Fixed Asset Management,

• Reporting: External, e.g., B/S, P/L, Cash Flows, all other statutory reports.

• Reporting: Internal, e.g., all type of MIS Reports.

SEP 2002

AUG 2005

ARTICLE SHIP TRAINING

Nitin J.P.Garg & Co., and Manoj Khurana Associates, Chartered Accountants. | Agra, India

Completed 3 years of article ship training in August 2005 with Nitin J.P.Garg & Co., and Manoj Khurana Associates, Chartered Accountants. During the course of training, involved in

different types of taxation, maintenance and finalization of accounts, audit, company law, reconciliation and other works for various organizations.

EDUCATION



2012

DISA (INFO. SYSTEM AUDIT)

ICAI | Delhi, India

Diploma In Information System Audit from Institute of Chartered Accountant Of India.

2009

SAP R/3 FICO (TRAINING)

Siemens Information | Gurugram, India

2006

C.A. FINAL (BOTH GROUP)

ICAI | Delhi, India

2004

BACHELOR OF COMMERCE

BhimRao Ambedkar University | Agra, India