



# ABUBAKAR BIN SALMEEN WAHLAN

## SALES EXPERT / Administrator

Highly motivated and results-oriented marketing specialist with a comprehensive knowledge on the concepts and practices of Sales department both Online and Offline.

### Contact



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Dubai



Visit Visa

### Education

#### Secondary Education

Board of intermediate T.S.

2013-2015

Hyderabad, India

### Skills

Organized

Communication

Teamwork

Meeting deadlines

Critical thinking

MS OFFICE

GOOGLE WORKSPACE

CANVA GRAPHIC DESIGN

ADAPATABLE

LEADERSHIP

### Experience



#### Sales Promoter

Mubarak convenience store, India

May2015- April 2016

Promoting and selling products or services to potential customers also to attract and engage consumers , increase product awareness, and ultimately drive sales.



#### Merchandiser

Heritage Fresh, India

April2016-June2019

Essential in retail and wholesale Business responsible for ensuring that products are effectively presented and promoted to maximize sales and profitability



#### Administrator

Victoria Consultants

June 2019- May 2023

Coordinate office activities and operations to secure efficiency and compliance to company policies.

Manage phone calls and correspondence (e-mails, admission offers, etc.,

Manage agendas/travel arrangements/appointments/etc..., for the upper management.

### Language

Urdu

English

Arabic



### Personal Goals

To secure a challenging position in a reputable organisation to expand my learnings, knowledge and skills.

Secure a responsible career opportunity to fully utilise my training and skills, while making a significant contribution to the success of the company.