

Jayr Guiagui Mendoza

Nationality:Philippines

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Profile

A highly motivated Sales Associate who can delight customers with my brilliant service. I am able to maximise a store's sales and profitability through the delivery of unequalled levels of customer service and effective product knowledge. I can create a welcoming and friendly environment for all customers.

Education

03/2009 – 06/2014
Baguio City, Philippines

Bachelor of Science In Information Technology
Baguio College of Technology

03/2006 – 03/2009
Baguio City, Philippines

Pines City National High School QHA

Work Experience

12/2022 – present
Dubai

Sale Associate | Stocker
Grandiose Supermarket LLC

- Communicating with vendors regarding order status or shipping delays or problems due to weather or other circumstances beyond the company's control.
- Ordering the needed stocks of the store.
- Making sure that the incoming items are properly stored and labelled according to standard operating procedures.
- Inspecting incoming packages to ensure that they are not damaged in any way.
- Receive delivery of supermarket merchandise and makes sure that all items are stored and stacked properly.

05/2020 – 10/2022
Abu Dhabi, UAE

Sale Associate | Stocker
MAJID AL FUTTAIM - CARREFOUR HYPERMARKET

- Ensuring that all goods are stored properly to ensure everything is organized and in place.
- Stocking shelves and maintaining inventory levels to ensure no products run out.
- Coordinating and managing the disposal of trash.
- Sort and stock products on shelves and in the backroom throughout the day.
- Follow established procedures to label, track, and stock items properly.
- Update product pricing labels as directed by your supervisor.
- Receive and store incoming products in a timely manner.

Skills

- Customer Service

- Product Labeling

- Basic Computer

- Retail Merchandise

I hereby certify that the above information mentioned is true and correct to the best of my knowledge and belief.