

KRITI BHATIA

Chartered Accountant

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PROFILE

Chartered Accountant with six years of enriched experience in accounts finalizing, passing ledger entries, preparing finance budgeting and MIS reports, financial reporting, filing VAT returns and tax compliances, conducting internal and external audit checks.

WORK EXPERIENCE

2017 - 2022

Senior Associate, Accounts | Nav-Jeevan Co-operative Bank Ltd | India, Mumbai

- Passing accounting entries in the ERP software, finalizing accounts of the entity,
- Conducting financial reporting and preparing various MIS and budget reports for the management,
- Performing ledger scrutiny within ERP for receivables, payables, and fixed asset entries,
- Filing VAT returns for the entity and ensuring due compliances within the time,
- Attending tax scrutiny and filing various papers with tax authorities for tax compliances,
- Participating in the year end internal and audit checks for financial and operational reporting,
- Evaluation accounting systems for financial due-diligence efficiency,
- Checking the reliability and integrity of financial and operational information,
- Reviewing the effectiveness and efficiency of controls and processes,
- Preparation of project report and analysis of financials of various customer for funding purpose.

2016 - 2017

Relationship Manager, Loans | ICICI Bank Ltd | India, Mumbai

- Responsibility is to check credibility of the various clients for sanctioning business loans,
- Ratio Analysis & Financial analysis of the loan file,
- Reviewing Property Valuation, CIBIL reports, CPCS reports, RBI Reject list,
- Evaluation of timely compliances of loan file till its disbursement.

2013 - 2016

Internship | H A Makhijani & co. Chartered Accountant Firm | India, Mumbai

- Undertaking audit assignments of clients
- Preparing audit reports
- Filing and preparing tax returns as per India Tax laws
- Reviewing external audit reports
- Performing audit checks and reporting as per client requirements

EDUCATION

ICAI
2012-2016

Chartered Accountant

Mumbai
University
2012 - 2014

Master of Commerce

Mumbai
University
2008 - 2010

Bachelor of Commerce

Passport
number

W7220734

SKILLS

Flexible
Adaptability
Commitment
Communication
Leadership