

ANNA PATRICIA C. LABUANAN

My Contact:

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Address: 419 Rizal St. Upper Jasaan, Jasaan,
Misamis Oriental, Philippines 9003

Eligibility:

Professional Real Estate Sales Person License
Professional Regulation Commission
#11472

Educational Background:

College:
Bachelor in Elementary Education
Colegio De Santo Niño De Jasaan
(2015-2016)

Secondary:

Jasaan National High School
(2006-2007)

Elementary:

Jasaan Central School
(2003-2004)

Skill

- Administration support
- Property Management
- Innovative Marketing Strategist
- Digital Marketing
- Sales Presentation
- Sales Closing
- Contract Preparation
- Meeting Coordination
- Marketing Material Development
- Proficient in Microsoft Office
- Works well independently

Work Experience:

Property Sales Specialist:

March 2016 to Current
Company Name: Avida Land Corp-Ayala Land Inc.
Address: 3rd Floor Ayala Centrio Mall, Avida Towers
Aspira Office, Cagayan De Oro City

Keys and Responsibilities:

- Assisted clients with preparing their homes for sale by offering advice on staging and minor improvement that increase value.
- Utilized social media marketing strategies to promote properties, reaching a wider audience and increasing inquiries.
- Maintained an up-to-date knowledge of local market trend, allowing for accurate pricing recommendations for clients.
- Contacted clients to set-up appointment, monitor satisfaction levels and up sell additional offerings.
- Managed customer relationships through consultative sales techniques to attain individual sales goals.
- Closed large sales to exceed quota and align with company targets.

Major Achievements and Certifications:

- National Real Estate Association Inc. Training (February 11-12, 2022)
- Top 2 in Reserved sale (May 2016)
- Top 1 in Booked sale (March 2018)
- 65% Target to be Contender for Avida's Finest 2021
- Top 3 in Committed Sales for the Year 2022
- Achieving Sales Target for the year 2023
- Property Management Training (July 1-2, 2016)
- PRC Accredited Sales Person

Language:

Fluent in English