

CURRICULUM VITAE

MAQSOOD AHMAD KHAN

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OBJECTIVE

An opportunity to work for an FMCG organization where I can further develop my knowledge & skills by being able to handle tasks which are challenging, specialized & focussed towards inventory & logistics.

EXPERTISE

- A result oriented multitasked logistic operation professional with 10+ years of experience in warehousing & logistic operation both in FMCG & RETAIL industry.
- Excellent stock & inventory control.
- Minimizing product damage & expiry.
- Well versed with Microsoft Dynamics, Great Plains & Integra software.
- Maximum utilization of space.
- Product storage categorization.
- Handling a big fleet of drivers & helpers.
- Loading as per route plan to ensure minimum time wastage.
- Organizing & coordinating deliveries for 5 star hotels, A grade restaurants & key account customer across UAE.
- Product stacking & storing as per rules & regulation specified by HACCP & Municipality.
- Coordinating with suppliers/principals for quality related issues.
- Coordinate with the Dubai Municipality port inspection.
- Well known to make municipality FIRS and product registration and also good knowledge about Municipality, how to import the consignment and close the case.

EXPERIENCE SUMMARY

- ☐ Ability to work under pressure & minimum supervision.
- ☐ Well versed with Warehouse Management system, Inventory adjustment, and Cycle count operation process.
- ☐ Port consignment and container operation.
- ☐ Handling the quality control issue for A class customer
- ☐ Prioritizing the delivery on right time for customer satisfaction.

- ❑ Knowledge of UAE Municipality rules, manage warehouse and product as per HACCP and Municipality requirement.
- ❑ Correct temperature control for frozen & chilled products.

PREVIOUS EMPLOYMENTS

COUNTRY HILL INTERNATIONAL.

From JAN 2015 to SEP 2019

Warehouse Incharge

Country hill international has been recognized as one of the best distribution (HORECA) company in the UAE, catering to the full spectrum of retail, food service and wholesale sectors.

ROLE & RESPONSIBILITIES

- Receiving the goods under specified temperature control guidelines.
- Brand wise stock arrangement in the store.
- Maintaining clean & hygienic warehouse as per HACCP requirements & municipality requirements.
- Arrange the deliveries as per the invoices.
- Strictly follows FIFO method & taking quick action for near expiry items.
- Weekly stock count for each brand, half yearly & yearly stock count for the whole warehouse.
- Handled leading brands Stock yard (Australia), silver fern (New Zealand), Dutch (Holland) etc.
- Execution of expiry disposal in coordination with Dubai Municipality.
- Making Municipality FIRs, item registration, dip inspection and also well known to close the municipality pending cases to avoid fine.

PREVIOUS EMPLOYMENTS

MACLINES GENERAL TRADING LLC (AUGUST 2012 -NOVEMBER 2014)

LOGISTIC IN CHARGE

A food distribution company operating in Retail, Wholesale & HORECA segment. Dealing in food products like Rice, Cakes, Juice, Dairy Products & Olive Oil

One of the top most FMCG distribution company in UAE dealing with various international top brands like Sadia Chicken , Emborg , Pinar , Shan Masala , India gate & Allana Meat Etc.

PROFESSIONAL QUALIFICATION

- ☐ Diploma in Computer Application & Accounts from DATA EXPERTS, Kanpur in the Year 2003.

ACADEMIC QUALIFICATION

- ☐ Bachelor of Arts from C.S.J.M. University, Kanpur in the year 2002.

EXTRA CURRICULAR ACTIVITIES

- ☐ Working as a President in Rotaract Club, Kanpur star Rotary International.
- ☐ Worked as an Organizer in several seminars & cultural programs organized by the Rotary Club, Kanpur.
- ☐ Worked as a Volunteer in Pulse Polio Operation.
- ☐ Participated in (Rotary youth leadership award) ROTASIA 2000 south Asia event as representative of NORTH INDIA and won award of leadership tie up with IIT Kanpur

PERSONAL INFORMATION

- ☐ Father's Name : Mr. Zahoor Ahmad Khan
- ☐ Date of Birth : 8TH April 1979
- ☐ Nationality : Indian
- ☐ Marital status : Married
- ☐ Languages Known : English, Hindi, & Urdu and Basic Arabic
- ☐ Passport No. : Y 4913139
- ☐ Visa status : Visit (Expiry November 20, 2024)
- ☐ Degree Status : Attested by HRD & Ministry of External Affairs -India and UAE embassy
- ☐ Available to Join : Immediately