

MOHAMED ABDELSALAM MADY



CONTACT

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PERSONAL DETAILS

Date of Birth : 17/03/1982
Nationality : Egyptian
Jop Title : Warehouse
Manager
Jop :
Description :

SKILLS

Oracel
SAP 4HANA
o Microsoft WinWord o Microsoft
Excel o Microsoft PowerPoint o
Microsoft Access o Network

EXPERIENCE

Agrimatco for Agricultural

Sep-2023 - May-2024

Warehouse Manager

- Improved warehouse layout to maximise storage space.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Monitored warehouse safety and swiftly resolved hazards.
- Delegated tasks and coordinated warehouse workflow to support continuous productivity.
- Trained new staff on job duties, company policies and safety procedures to facilitate rapid onboarding in times of peak demands.
- Developed lasting relationships with employees, peers, upper management and outside vendors.
- Oversaw records covering purchasing transactions, distribution flow and stock storage.
- Directed daily operations to achieve maximum output and reduce costs.
- Tracked storage levels and controlled stock to meet supplier requirements and fulfill contract terms.
- Operated forklifts and pallet jacks in alignment with safety protocols.
- Ensured warehouse personnel were properly trained and certified on equipment use, including forklifts and pallet movers.
- Worked with supply chain professionals to monitor and replenish inventory levels.
- Handled day-to-day shipping and receiving, typically overseeing more than 10000 packages per day.
- Planned work rotas to optimize team performance and target achievement.
- Reported daily warehouse performance data and updated company logs.

• Strategic planning • Operational support • Operational planning • Relationship building • Warehouse operations • Department management • Solutions development • Continuous Process Improvement (CPI) • Policies and procedures implementation • Maintenance planning • Inventory control • Shift and rota management • Logistical planning • Product inspections • FMCG expertise • 5S auditing

Optima Solutions ouinat

January 2023 - August 2023

Warehouse Manager

- Improved warehouse layout to maximise storage space.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Monitored warehouse safety and swiftly resolved hazards.
- Trained new staff on job duties, company policies and safety procedures to facilitate rapid onboarding in times of peak demands.
- Oversaw records covering purchasing transactions, distribution flow and stock storage.
- Tracked storage levels and controlled stock to meet supplier requirements and fulfill contract terms.
- Operated forklifts and low level order pickers with precision.
- Reported daily warehouse performance data and updated company logs.

MaxAB

March 2022 - August 2022

Warehouse Operations Manager

- Improved warehouse layout to maximise storage space.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Delegated tasks and coordinated warehouse workflow to support continuous productivity.
- Monitored warehouse safety and swiftly resolved hazards.
- Analysed inventory reports to achieve strong product availability.
- Reported daily warehouse performance data and updated company logs.
- Enhanced picking and packing output through targeted team coaching and feedback.
- Worked with supply chain professionals to monitor and replenish inventory levels.
- Defined KPI targets to maintain solid standards of work
- Used trend data and financial forecasts to establish accurate budgets aligned with operational needs.
- Leveraged supply management experience and industry contacts to streamline distribution activities.
- Administered expenditure, preventing budget overages with successful control strategies.
- Used automatic tracking systems to keep computer system updated with goods movements and proactively place new orders at optimal times.
- Coordinated dispatching of transport vehicles distributing goods.
- Oversaw records covering purchasing transactions, distribution flow and stock storage.
- Adjusted inventory levels to keep obsolescence and cost low.

SILO FOODS For Food Industries

January 2021 - December 2024

Head Of Operations Department

- Developed, recommended and implemented strategies to improve employee work quality and speed.
- Analyses operations data to identify process gaps and successfully implement change.
- Reduced costs and improved operations by analyzing processes and customer feedback.
- Analyzed and resolved complex resource management issues for optimized scheduling.
- Served as key corporate representative, liaising with various stakeholders in support of operational excellence.
- Prepare annual budget Strategically and S.O.P
- manage warehouse in compliance with company's policies and procedures Oversee receiving, warehousing, distribution
- Preparing plan of purchase orders for raw materials and spare parts, according to the re-order point and according to M.O.Q and E.O.Q for Local and Foreign items.
- Prepare plans for long-and short-term development of stores.
- Prepare maintenance plans and identifying spare parts crisis every Maintenance.
- Managing all operations on the SAP program, preparing reports for stores and inserting new reports.
- Follow up annual warehouses budget and coordinate with the budgeting and control team.
- Ensure that any Material Requirements Planning system (MRP) or IT system in place is effective and that data is accurate and up to date and resolve any issues as required Investigate and implement system.
- Create storage units according to the storage space and the nature of the materials in terms of temperature and risks
- Designing racks for warehouses according to the available space and choosing the type of racks appropriate for the items

KUWAIT FLOUR MILLS & BAKERIES COMPANY

January 2015 - March 2021

Warehouse Supervisor

- Improved warehouse layout to maximise storage space.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Monitored warehouse safety and swiftly resolved hazards.
- Delegated tasks and coordinated warehouse workflow to support continuous productivity.
- Reported daily warehouse performance data and updated company logs.
- Analysed inventory reports to achieve strong product availability.
- Tracked storage levels and controlled stock to meet supplier requirements and fulfill contract terms.
- Preparing plan of purchase orders for raw materials and spare parts, according to the re-order point and according to M.O.Q and E.O.Q for Local and Foreign items.
- Preparation of reports of OEE to calculate the production efficiency and capacity of the machine.
- Prepare plans for long-and short-term development of stores.
- Prepare maintenance plans and identifying spare parts crisis every Maintenance.
- Identify and calculate the monthly cost of non moving items.
- Supervise warehousing and storage of all materials.
- Manage, record, data entry and book keeping of all stores movements.
- Preparing list of transferrable stock for store to action.
- Coordinate movement of goods from the storage areas in the warehouse to client.
- Supervise processing of all receiving reports on all shipments received through the warehouse.
- Planned work rotas to optimize team performance and target achievement.
- Supervise trucks loading and logistics, Scheduling and monitoring of stocks delivery by all delivery trucks including their activities on a daily basis.

Beyti - A Joint Venture of Almarai & Pepsico

August 2005 - August 2014

Warehouse Supervisor

- Monitored warehouse safety and swiftly resolved hazards.
- Supervise warehousing and storage of all materials and spare parts.
- Manage, record, data entry and book keeping of all store movements.
- Supervise the delivery of goods to all district facilities upon schedule and/or request.
- Insure accuracy of completed request forms.
- Plan and direct the inventory and stock control programs for the all materials and spare parts.
- Work closely with the business office to recommend quantities of supplies and spare parts for purchase.
- Exercise budgetary control over warehouse operations.
- Supervise processing of export shipments from the Company and take care of all procedures.
- Action monthly reports to the movement of Warehouses.
- Review all incoming items before delivery and recorded their own records.
- Monitoring records stores and periodic inspections on the balance.
- Matching records stores.
- Prepare weekly and monthly warehouse reports.
- Prepare plans for long-and short-term development of stores.
- Prepare maintenance plans and identifying spare parts crisis every Maintenance.
- Identify and calculate the monthly cost of non movement items.
- Prepare reports of OEE to calculate the production efficiency and capacity of the machine.
- Handled high-volume parts, service and repair enquiries.
- Oversaw records covering purchasing transactions, distribution flow and stock storage.
- Promoted parts and accessory sales to increase revenue and drive satisfaction.

EDUCATION

2002

Bachelor of Social Work