



**Navin Gopinathan**

**Email Id:navingcbz@gmail.com**

**Whatsapp: +971529365212**

**Direct Number: +91-9207090725**

---

### **Career Objective:**

To work in an environment seeking leadership role which helps to enhance my knowledge of Business Analysis, Supply chain, Analytical capabilities & Client Handling Skills that contributes best to the organization and boost my career.

### **Core Competencies**

♦Order management ♦Vendor management ♦Warehouse management ♦Inventory management  
♦Customer Service management ♦Time management♦MIS ♦Task Oriented ♦Team management  
♦Reconciliation's ♦MIS ♦GRN's ♦Presentations ♦Deadline Oriented♦Analysis ♦Supervision

### **Experience& Accomplishment**

---



**Sr. Logistics Executive**  
**(Nov 2006 - April 2020)**

---



**Logistics & Inventory Manager**  
**(Nov 2021 - Apr 2022)**

---



CONVENIENCE  
RESTAURANTS



PREMIUM  
RESTAURANTS



BOUTIQUE  
BAKERY STORES



ALL-DAY  
TEA JOINTS

**Business Development Head**  
**(Oct 2022 -Present)**

***(More than 15 Years of vast experience in Supply Chain Operations)***

---

---

### **Technical Skills:**

- Experience in Preparing Reports, Data Analysis & Data forecasting
- Knowledge of using SPSS Tool and its various techniques (Correlation, Regression, testing of hypothesis)
- Certification of Auto CAD (2D & 3D Animations), walk through & creating plans from CADD Centre.
- Conversant with MS Word, Excel, Access, PowerPoint, Outlook and Internet Applications.
- Client handling skills on day to day basis

### **Computer skills**

- Worked on different software like: ERP- ORMS, WMS, ReIM, RPM & SCP (Supply Chain Portal).
- 

### **Professional Highlights: -**

- Was given opportunity to provide Oracle Go Live End User Support for Bahrain territory as a Trainer in Bahrain from Feb 2012 to April 2012.
  - Also, had been selected by Splash logistic department as a business trainer to educate the upgraded version of Oracle Go Live End User Support across entire Landmark group End Users in DIP for 6 months.
  - Also, had been a part of SCP Implementation task force (Supply Chain Portal) Go Live End User Support training held in Landmark Group in DIP for 6 months.
- 

### **Key Responsibilities: -**

- To support Splash, Lifestyle & NAUTICA Brand business strategy by promoting results-oriented culture focused on people, customers, and supply chain which will provide superior value to our customers.
  - Review daily departmental goals, accomplishments and potential problems.
  - Ensures all returns are processed in an efficient, accurate and timely manner, ensuring proper procedures.
  - Assigns work and monitors productivity to ensure high standards of quality, accuracy.
  - Monitors standard procedures and implements new procedures when necessary to ensure that the overall operation runs effectively.
  - Responsible for internal communications and presentations related to key performance indicators.
  - Investigates potential risk and other matters of significance, and provides and implements solutions.
  - Works in conjunction with various parties such as buyers, account managers, and customer service to handle complaints and ensure support plans are in place to maintain long-term customer relationships.
  - Analyzes and evaluates design concepts and integration support requirements to determine if concepts satisfy support requirements.
  - Implements, monitors and adjusts solutions to ensure the integration of support considerations as needed.
  - Analyzes technology and implements changes in department as appropriate.
  - Prepares and recommends operating budgets for approval. Monitors spending for adherence to budget, recommends variances as necessary.
  - Track, analyze and communicate key performance metrics.
  - Responsible for all transactions related to imports and exports of all divisions and product lines of the company.
-

---

### **Additional Key Highlights: Role Handled**

- 1) Part of the team for implementation of Oracle Retail (V 13.0) suggested retail selling price mechanism – logic, design, data analysis, forecasting and presentation to higher management.
- 2) Highlighted the inefficiency and lack of accountability in order management system. Designed a complete in-house order tracking system and distribution tracking system within IBM lotus Notes.
- 3) Played a pivotal role in implementation of Landmark Group supply chain portal (EDI) to enable end to end web-based tracking of the supply chain.
- 4) Presented the EDI platform to vendors from China, India, Rest of Asia, US & Europe achieved the corporate target to bring them online within the deadlines.
- 5) Represented as a business analyst to the external IT solution providers for Oracle RMS (r13) (purchasing, inventory management & logistics) roll-out across different countries within Middle East.

### **Additional Roles (Import / Export & Freight Forwarders / Liners):**

1. Co-ordinates clearing and forwarding of all imports(China/US/India/Pakistan/Europe/Rest of Asia)& exports for the company.
2. Authorizes our Freight forwarders to clear the goods in case of direct shipments.
3. Co-ordinates for inspection and necessary survey in case shipments arrive in open/torn/wet/damaged condition.
4. Attends inspection of damaged goods during transit at airport/seaport along with the Insurance company's representative.
5. Obtain short lading certificate from Customs Authority.  
Files Insurance claims and follows up for payments/credit note with the insurance company.
6. Checks and verifies Freight Forwarder's invoices for both imports & exports, obtain approval from respective department Head and forwards these to Finance for payment.
7. Ability to do Supply Chain MIS and End to End Lead Time Analysis for the management with key initiatives & Challenges.

---

### **Key Responsibilities of Warehouse: -**

- Supervise and assist in daily warehouse and shipping areas including: Shipping customer orders, ensuring accuracy & Quality of shipments and supporting documentation, receiving incoming material and routing to appropriate territories, filling work orders from production, packaging assemblies and receiving into finished goods, ensuring inventory transactions are accurately logged and overseeing cycle counts and reconciliation activities.
- Coordinate incoming and outgoing stock, deliveries and logistics.
- Monitor all stock movement and deliveries in database and prepare MIS reports.
- Moves inventory by scheduling materials to be moved to and from warehouse; coordinating inventory transfers with related departments.
- Make sure the goods have been delivered to the territories by receiving and transferring items within the specific lead times.
- Measuring and reporting the effectiveness of the Supply Chain activities.
- Recommending measures to improve quality of service, increasing efficiency of department and work environment.

---

### **Educational Credentials**

BCA - Bachelor in Computer Application ( 2002 - 2005)  
MCA- Master in Computer Application (2017 - 2021)

---

---

## **Personal Details**

**Date of Birth** : 24th January'1985

**Father's name** : K.K Gopinathan

**Languages Skills** : English, Malayalam, Hindi & Tamil

**Mother Tongue** : Malayalam

**Place of Birth** : Trichur, Kerala

**Nationality** : India

**Hobbies** : Playing Badminton ( my passion)

**Marital Status** : Married

**Driving License** : Yes

**Car Owned** :Yes

**Contact details** : +91-9207090725

**Whatsapp** : +971529365212

**Email ID** : navingcbz@gmail.com

---