

# UMARFARUK ATTAR

PROCUREMENT AND SUPPLY CHAIN OFFICER

## **≗ Profile**

Dedicated and results-driven professional with over 5+ years of experience in supply chain, Inventory, and logistics. Adept at developing and implementing strategic sourcing initiatives, optimizing Inventory processes, and ensuring seamless supply chain operations. Proven track record of cost reduction, supplier relationship management, and crossfunctional collaboration. Possesses strong analytical and negotiation skills. Committed to delivering operational excellence and driving efficiency in supply chain management. Seeking opportunities to leverage expertise and contribute to the success of dynamic organizations in the field.

# 🖻 Work Experience

04/2023 02/2024

## Procurement and Supply chain Officer.

#### Dawaa Plus Pharmacy. Doha, Qatar.

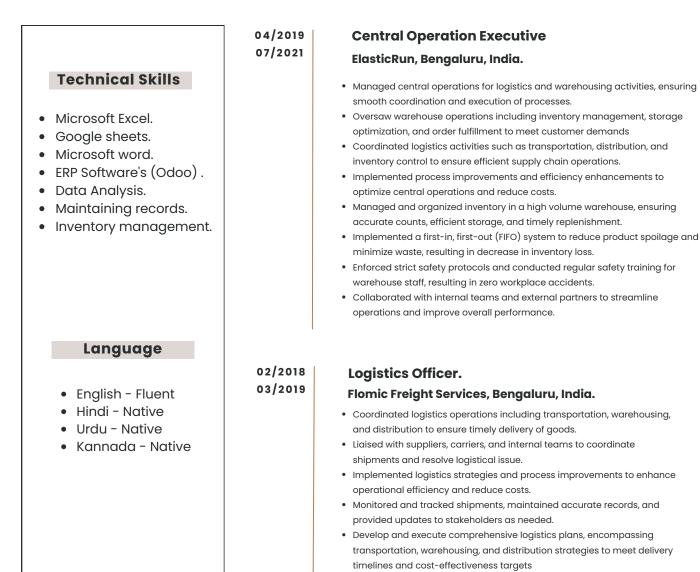
- Demonstrated expertise in procurement strategies, sourcing methods, and supplier selection processes to ensure cost-effective acquisition of goods and services.
- Proficient in contract negotiation, vendor management, and supplier relationship development to establish favorable terms and ensure timely delivery of materials.
- Proficient in utilizing ERP software(ODOO) for inventory management, sales order processing, procurement, and warehouse operations, resulting in streamlined processes and improved efficiency.
- Proven experience in supply chain management, including demand forecasting, inventory optimization, and logistics coordination.
- Skilled in optimizing supply chain processes to ensure timely delivery of materials while minimizing costs and improving efficiency
- Skilled in analyzing market trends and conducting supplier evaluations to identify opportunities for cost savings and quality improvements.
- Strong understanding of procurement regulations and compliance standards to ensure adherence to legal and ethical requirements.
- Experience in collaborating with cross-functional teams to streamline supply chain operations and enhance overall business performance.

## **Operation Associate.**

#### SWIGGY Instamart, Bengaluru India .

- Extensive experience in procurement, supply chain, and logistics management, ensuring timely sourcing and delivery of materials.
- Strong knowledge of logistics operations, including transportation, warehousing, and distribution, to optimize supply chain efficiency.
- Assisted in inventory management and demand forecasting to maintain optimal stock levels and meet customer demands.
- Facilitated transfer of goods between warehouses and locations, ensuring timely and accurate entries in the system.
- Led warehouse staff, providing training, supervision, and support to optimize productivity and efficiency.
- Supported stocking processes by analyzing demand forecasts and replenishment strategies.
- Supervised the picking, packing, and shipping process to ensure accuracy and timeliness of orders.
- Inspected goods before packing for shipping to ensure quality control and customer satisfaction.
- Collaborated with cross-functional teams to streamline operations, reduce costs, and improve overall business performance.

08/2021 01/2023



 Cultivate strong relationships with suppliers and logistics partners, negotiating contracts, monitoring performance, and identifying opportunities for cost savings and process improvements