

MUHAMMAD HASSAN ABBAS

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Nationality: Pakistani



ABOUT ME:

Results-driven professional with over Eight years (08) of experience, including up-to three years in Sales Supervision, Ware House/Stock Management, Customer relations and Five years in data processing, administrative support, Proven expertise in optimizing workflows, managing cross-functional teams as a team leader, and improving operational efficiency, with a strong ability to adapt to multicultural environments. Adept at aligning operations with the United Arab Emirates high standards of Customer service and logistics excellence.

EXPERIENCES:

1. Sales & Logistics Officer:

AK Premier Global 2022-2024

01. JOB DESCRIPTION:

- Supervised sales operations & Stock Management (WMS).
- Optimized inventory and warehouse operations to align with fast-paced supply chain demands similar to United Arab Emirates (UAE's) dynamic logistics sector.
- Developed and implemented strategies to achieve sales targets resulting revenue increase.
- Fast moving consumer goods. (FMCG)

4. Customer Services

Habib Metro Politon Bank
2025

2. JOB DESCRIPTION:

- Formulate and implement detailed marketing strategies and initiatives that support the company's mission and objectives.
- Provide accurate information about banking services, charges, policies, and procedures.
- Building and Maintaining Relationships.
- Responding to Customer inquiries, and resolving their issues.
- Assisting Customer and providing related information.

2. SUPERVISOR:

ECLIPSE:TOWER 2019-2021

3. JOB DESCRIPTION:

- Managed inventory, warehouse operations and logistics (WMS)
- Coordinated with procurement and logistics teams.

3. ASSISTANT/COM. OPERATOR.

at FATA Development Authority
2017-2019

4. JOB DESCRIPTION:

- Supervised administrative operations and data management.
- Coordinated communication between different entities.

EDUCATION:

1. Masters in Social Science.
2. Bachelor of Biological Sciences.
3. Diploma in Information Technology.
4. Business Administration.
5. Collaborative Working in Remote Team

Institutions:

1. Bacha Khan University, Charsadda Pakistan.
2. University of Peshawar. Khyber Pakhtunkhwa
3. Board of Technical Edu.
4. Alison: Virtual Platform.
5. University of LEEDS London.

EXPERTISE:

- Management Skills. WMS etc.
- MS Office, Excel, Ppt and Access.
- Digital Marketing, Negotiation Skills.
- Spread Sheet, Quick Book.
- Documents Controlling.
- Data Analysis, Book keeping
- Customer Service.
- Report Writing.

LANGUAGES:

1. English
2. Arabic
3. Urdu
4. Pashto
5. Hindi
6. Punjabi

KEY SKILLS:

- Design Process,
- Human Resource
- Data Visualization
- Project Management
- Database Management.
- Team leading and Multitasking Abilities