

# JOSEPH KAZIBWE

STOCKER



## CONTACT INFORMATION

Busunju Town Council, Mityana District, Kampala- UGANDA  
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Country: Uganda

## SKILLS

- ✓ Scanning and sorting incoming and outgoing stock, Receiving, stocking, and stacking, Pulling, packing, and loading
- ✓ Stock Shelves, Night Stock, Storage Areas, Stock Inventory, Safety Standards & Storage Facilities
- ✓ ICT/Computer skills, Internet Research, Computer Applications skills e.g. MS word, Excel, PowerPoint, Access, etc.
- ✓ Customer Service, Wpm 40+, Sales, Inventory, Organizational
- ✓ Forklift Operator, Inventory Management, Team Player, Detail Oriented, Great Verbal, and Communication skills
- ✓ Typing, Customer Service, Cash Handling, Organization, Invoicing, File/records Maintenance.

## LANGUAGES

ENGLISH (Native) both Spoken & Written

## INTERESTS

Cooking, Reading, Internet Research, Swimming, Touring, Research, Computer practices, Internet Surfing & Music

## REFERENCES

1. MEGA MART SUPERMARKET (Fort-portal, Kampala Uganda)
2. QUICK SAVER SUPERMARKET (Kampala, Uganda)

## PERSONAL PROFILE

Focused & Goal oriented Stocker looking for a new challenge in a results driven environment. Experienced in defining and analyzing customer requests to resolve issues accurately and quickly with high first contact resolution rates. Strong computer skills in a Windows-based environment and proven ability to learn unique software. A confident and effective communicator who receives excellent customer feedback.

Dedicated to high levels of customer satisfaction and meeting aggressive business goals. Leadership and consistency with specialized knowledge in stocking and customer service. Dedicated and highly motivated team player to acquire an interesting position to utilize my experience and enhance my knowledge in a growing company.

## PERSONAL INFORMATION

**Nationality:** Ugandan  
**Gender:** Male  
**Date of Birth:** 14<sup>th</sup> September, 1991  
**Marital Status:** Single  
**Passport No.** A00876039

## INTERPERSONAL SKILLS

During the last 6 years of my working experience, I have interacted and worked with people of different tribes, ages and I easily find it easy to relate with any person. I am gender conscious and respect the virtue of equal opportunities. I am flexible in dealing with issues and I adjust very easily to new situations and working environments.

## WORK EXPERIENCE

### Stocker Quick saver Supermarket/Warehouse - 2018 to date:

#### Responsibilities:

- ✓ Maintains a clean, neat, and member-ready area.
- ✓ Promptly unloads trucks and deliveries.
- ✓ Sorts and stocks products on shelves and in the backroom.
- ✓ Assists fellow associates as needed throughout the store.
- ✓ Maintains an accurate log sheet of daily moves, scanning inventory, and counting accurately.
- ✓ Engages with vendors and drivers with a positive attitude.

### Produce Stocker MEGA MART Supermarket - 2012 - 2018:

#### Responsibilities:

- ✓ Coordinated with freight forwarders to expedite international shipments.
- ✓ Stacked and stored pallets at the end of the shift to keep the warehouse clean and organized.
- ✓ Cleaned and maintained the warehouse in compliance with OSHA safety standards.
- ✓ Led warehouse improvement initiatives to advance operational efficiencies. Lifted heavy boxes cleaned up spills when needed always stayed with a positive attitude took in negative attitudes responsibly at work.
- ✓ Managed and maintained displays as indicated by planograms, end cap, and bulk stack instructions.
- ✓ Educated customers on available product options to meet and exceed customer service experience.

## EDUCATION BACKGROUND

University Bachelor's Degree in Computer Science and Technology (Makerere University), Certificate in Finance management and Accounting, Procurement and Logistics Management, Public Administration and Management, (African Population Institute), Lager book, Petty cash (Daroti Services), Certificate of in computer Application (Rafrisa info-Services Ltd Fort-portal (UG) & Certificate in Graphic Designing & Secretarial Studies (Karg School of computing & Secretarial studies)

## CAREER OBJECTIVES

Having completed my Bachelors Degree in Computer Science and Technology from Makerere University Institute of Computer Science where I majored in the field of Management, here are some of the areas covered which include Computer literacy, Introduction to micro economics, fundamentals of financial accounting, principles and practice of management, Research methods, fundamentals of marketing, fundamentals of computer networking among others.

I look forward to continuing to put the above theory into practice.

## COMPUTER USER SKILLS

- ❖ Introduction to computers and computer systems.
- ❖ Microsoft word
- ❖ Microsoft Excel, spread sheets with Excel
- ❖ Microsoft power point, presentation with power point
- ❖ Microsoft Access.(data base)
- ❖ Web Technology and Literacy
- ❖ Graphic Designing
- ❖ Computer programming
- ❖ Introduction to Microsoft publisher,
- ❖ Corel Draw.

## KEY SKILLS AND EXPERIENCE

- ❖ Hands on experience and skills in customer care
- ❖ Hands on experience and skill in hotel management
- ❖ Good time management
- ❖ Ability to work in a team
- ❖ Ability to work with or without supervision
- ❖ Ability to work under pressure
- ❖ Ability to work in multi-cultural environment
- ❖ Good planning solving skills
- ❖ Good mobilization and organization skills
- ❖ Hands on experience and skills in data collection and analysis
- ❖ Strong ability in verbal and written communication skills

## DECLARATION:

I **KAZIBWE JOSEPH**, declare that the information given above is true and belongs to the undersigned. . It is subject to revision and will be used in reference to me at all times as long as I may live.

Signature



Date 20<sup>th</sup>, December 2022