

CURRICULUM VITAE

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SUBJECT;CASHIER /SALE

PROFESSIONAL SUMMARY

Highly organized and customer-focused Cashier and Sales Associate with over 3years of experience in retail environments. Proven track record of handling cash transactions accurately, maintaining inventory, and providing exceptional customer service. Skilled in promoting products, resolving customer issues, and working efficiently in fast-paced settings. Known for reliability, honesty, and the ability to build positive customer relationships while achieving sales targets. Committed to contributing to team success and ensuring a smooth and pleasant shopping experience for all customers.

Cashier duties

- Process Transactions
- Issue Receipts and Change
- Balance Cash Drawer
- Handle Returns and Exchanges
- Scan and Bag Items

Sales duties

- Greet and Assist Customers
- Promote Products
- Upselling
- Maintain Display Areas

- Monitor Stock Levels

SKILLS

- Cash Register & POS Operations
- Customer Service & Support
- Product Promotion & Upselling
- Inventory Management
- Stock Replenishment
- Problem Solving
- Attention to Detail
- Teamwork & Communication
- Time Management
- Knowledge of Safety & Hygiene Procedures

Professional Experience.

Supermarket, NJEFORBI

January 2022 – Present

- Operated cash register and processed up to a great transactions per day accurately.
- Provided friendly service to customers and helped locate products.
- Promoted weekly deals and assisted in boosting sales targets.
- Replenished shelves and monitored product freshness.
- Handled customer complaints and returns efficiently.
- Maintained a clean and organized checkout area.

Sale assistance

June 2024

- Assisted with stocking, inventory checks, and pricing items.
- Managed POS transactions during peak hours with minimal errors.
- Greeted customers and offered product suggestions.
- Helped with daily opening and closing duties.

Language Proficiency

LANGUAGE	SPEAKING	READING	WRITING	OBSERVATION
English	Excellent	Excellent	Excellent	Anglophone origin
French	Faire	Faire	Faire	

EDUCATIONAL ATTAINMENT

- 2021,G.T.H.S BUEA, ORDINARY LEVEL
- 2022, G.T.H.S BUEA, ADVANCED LEVEL

HOBBIES

Reading

Soccer

Listening good music

LEISURE:

Sport and fitness woke out.

Playing soccer

DECLARATION

I certify that the above are true and correct to the best of my knowledge and ability. If given chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.