

IBRAHIM SALIH VK

VAN SALES DRIVER



CONTACT

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Location:

Varambankallan house
P.O Marutha,
Malappurm, Kerala, India
Pin- 679333

LICENCE:

UAE VALID DRIVING LICENCE

(LIGHT VEHICLE -MANUAL)

ACADEMIC CREDENTIALS

Higher education

- Kerala State Board of Public Examination
- Secondary School

OTHER QUALIFICATION

- MS OFFICE
- TALLY
- PEACHTREE
- QUICKBOOK

Diploma In ACCOUNTING

- Data soft accounting Institute in Nilambur

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

KEY SKILLS

Target Achievement

Work Ethic

Communication

Leadership

Organization skills

Time Management

Interpersonal ability

Detail Oriented

Punctual

Quick Learner

Hardworking

Analytic Skills

EMPLOYMENT CHRONICLE

● VAN SALES DRIVER

NESTO HYPERMARKET LLC (UAE)

2021-2023

- transported deliveries locally and over the road
- Safely loaded and unloaded deliveries according to size of load and content descriptions
- Submitted all delivery documentation in a timely manner.
- Maintained a daily; legible DOT log book ad submitted corresponding documents.
- Completed basic maintenance such as a minor repair to keep vehicle neat and running properly.
- Inspected the vehicle for defected and safe operating condition before, during and after trip

ACCOUNTANT

2018 – 2021

Palazhy Rubber Latex Nilambur, Kottayam latex

- Reconciling the cash, credit card collection on daily basis.
- Reconciling the debtor / partner receivable on daily, weekly and Monthly basis.
- Verifying payments received and posted& settled correctly against respective bill/invoices.
- Verifying and posting the debtors sales commission, credit card commission etc.
- Effective communication to address any concern or discrepancy found
- Verify the discount allowed to customer.
- Posting the staff account/receivable to salary deduction
- Preparing and reporting monthly discrepancy report of unsettled receivable
- Maintaining daily accounting works
- Making invoices
- Financial analysis and reporting
- Monthly tax return filing

TAX PRACTITIONER

2017 –2018

MCM Associates, Nilambur, India

- GST & VAT tax return filing
- Preparing tax invoices
- E-way bill creation for travelling goods

Father's Name : Alavi
Date of Birth : 11-06-1996
Gender : Male
Marital Status : Single
Nationality : Indian

PASSPORT DETAILS & VISA DETAILS

Passport Number : R7429366
Visit status : visit visa (15-9-2023)