# IBRAHIM SALIH VK

# VAN SALES DRIVER

#### CONTACT

#### Mob:

+971 568630076(WhatsApp

+91 9656945293 (WhatsApp)

#### **Email**

ibrahimswalihvk@gmail.com

#### **Location:**

Varambankallan house P.O Marutha, Malappurm Kerala Ind

Malappurm, Kerala, India Pin- 679333

#### LICENCE:

UAE VALID DRIVING LICENCE

(LIGHT VEHICLE -MANUAL)

#### **ACADEMIC CREDENTIALS**

#### **Higher education**

- Kerala State Board of Public Examination
- Secondary School

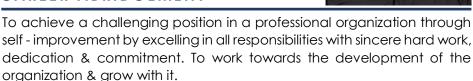
#### OTHER QUALIFICATION

- MS OFFICE
- TALLY
- PEACHTREE
- QUICKBOOK

#### **Diploma In ACCOUNTING**

 Data soft accounting Institute in Nilambur

#### CAREER ABRIDGEMENT



#### KEY SKILLS

Target Achievement Work Ethic Communication Leadership

Organization skills Time Management Interpersonal ability

Detail Oriented Punctual Quick Learner Hardworking Analytic Skills

#### **EMPLOYMENT CHRONICLE**

#### VAN SALES DRIVER

### **NESTO HYPERMARKET LLC (UAE)**

2021-2023

- transported deliveries locally and over the road
- Safely loaded and unloaded deliveries according to size of load and content descriptions
- Submitted all delivery documentation in a timely manner.
- Maintained a daily; legible DOT log book ad submitted corresponding documents.
- Completed basic maintenance such as a minor repair to keep vehicle neat and running properly.
- Inspected the vehicle for defected and safe operating condition before, during and after trip

## <u>ACCOUNTANT</u>

2018 - 2021

#### Palazhy Rubber Latex Nilambur, Kottayam latex

- Reconciling the cash, credit card collection on daily basis.
- Reconciling the debtor / partner receivable on daily, weekly and Monthly basis.
- Verifying payments received and posted& settled correctly against respective bill/invoices.
- Verifying and posting the debtors sales commission, credit card commission etc.
- Effective communication to address any concern or discrepancy found
- Verify the discount allowed to customer.
- Posting the staff account/receivable to salary deduction
- Preparing and reporting monthly discrepancy report of unsettled receivable
- Maintaining daily accounting works
- Making invoices
- Financial analysis and reporting
- Monthly tax return filing

#### TAX PRACTITIONER

2017 -2018

# MCM Associates, Nilambur, India

- GST & VAT tax return filing
- Preparing tax invoices
- E-way bill creation for travelling goods



Father's Name : Alavi
Date of Birth : 11-06-1996
Gender : Male
Marital Status : Single
Nationality : Indian

# PASSPORT DETAILS & VISA DETAILS

Passport Number : R7429366

Visit status visit visa (15-9-2023)